**CHARM Retirement Housing - Initial information**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Lead Applicant Details** | | | | | | | | | | |
| **Title** | |  | | **First name** | | | |  | | |
| **Surname** | |  | | **Date of birth**  **(dd/mm/yyyyy)** | | | |  | | |
| **Proposed retirement date (dd/mm/yyyy)** | |  | | **National Insurance Number** | | | |  | | |
| **No of years’ Stipendiary service with the Church of England** | | | |  | | | | | | |
| **Current Diocese** | |  | | | | | | | | |
| **Current Address** | |  | | | | | | | | |
| **Is this a House for Duty?** | | Yes | | | No | | | | | |
| **Preferred Contact Preferences** | | | | | | | | | | |
| **Telephone landline number** | |  | | | | | | | | |
| **Mobile phone number** | |  | | | | | | | | |
| **Email address** | |  | | | | | | | | |
| **Second Applicant Details** | | | | | | | | | | |
| **Title** | |  | | **First name** | | | |  | | |
| **Surname** | |  | | **Date of birth**  **(dd/mm/yyyy)** | | | |  | | |
| **National Insurance number** | |  | | **Mobile phone number** | | | |  | | |
| **Email address** | |  | | | | | | | | |
| **Other information** | | | | | | | | | | |
| **Will you have any dependents living with you as part of your household?** e.g. any children under the age of 18 over whom you have parental control or guardianship at the time of your retirement. | | | | | | | | **Yes** | | **No** |
| **Will you have any non-dependants living with you as part of your household?** e.g. a family member that currently lives with you and for whom you are a carer at the time of your retirement. | | | | | | | | **Yes** | | **No** |
| **Please give details** | |  | | | | | | | | |
| **Estimated joint income on retirement for the household.**  *Please include details of any occupational pension/state retirement pension/ source of income* | |  | | | | | | | | |
| **Estimated joint savings on retirement for the household.**  *Please include details of any ISAs, savings plans, premium bonds and or investments* | |  | | | | | | | | |
| **Do you or your spouse/civil partner currently own or have an interest in a property in the UK or overseas** | | **Yes** | | **If yes, please give details and estimated market value** | | |  | | | |
| **No** | |
| **Do you, your spouse or a member of your household have a medical condition or mobility issues we need to be aware of?** | | | | | | | | **Yes** | **No** | |
| **If yes, please state who is affected and how** |  | | | | | | | | | |
| **Do you or anyone included in your application have ANY criminal convictions, which are NOT “spent” (for the purpose of the Rehabilitation of Offenders Act 1974)?** If you are unsure you can check on [www.disclosurecalculator.org.uk](http://www.disclosurecalculator.org.uk)  ***If yes, we will contact you for further information that is relevant to your application for housing with us.*** | | | | | | | | **Yes** | **No** | |
| **Is there any other information you would like us to take into consideration?** | | | | | | | | **Yes** | **No** | |
| **If yes, please provide details** |  | | | | | | | | | |
| **Declaration:** *I/we authorise disclosure of any information to the Church of England Pensions Board which may be relevant for the purpose of verifying or assisting my/our application.*  *I/we understand and consent to the Church of England Pensions Board sharing information under an information sharing protocol with the Diocesan Safeguarding Officer for the area in which my/our new home is located, if applicable*  *I/we consent to the Board using the information that I/we have provided in this section for assessing and processing my application for housing.* | | | | | | | | | | |
| **Please sign** | | | **Signature** | | | **Date** | | | | |
| **Lead applicant** | | |  | | |  | | | | |
| **Second applicant** | | |  | | |  | | | | |