

GENERAL SYNOD

**Revised instructions to be given by the Business Committee under Standing Order 38(8)
for the conduct of counted votes conducted by electronic means**

In exercise of its powers under Standing Order 38(8) of the Standing Orders of the General Synod, the Business Committee of the General Synod **HEREBY ISSUES** the following instructions for the conduct of counted votes conducted by electronic means:

1. Members wishing to record a vote or abstention must take a handset from the designated locations. On leaving the hall they must return their handset to one of the designated locations. (The designated locations are the following locations or such other locations as the Business Committee may from time to time specify in writing:
 - (a) in London:
 - (i) the landing outside the Bishop Partridge Hall;
 - (ii) the exit from the Hoare Memorial Hall to the ambulatory; and
 - (iii) outside door T to the Assembly Hall;
 - (b) in York: on the stairs leading to the chamber from the Concourse.)
2. In order to record a vote or abstention on a question members must insert their voting card into their handset. Subject to paragraph 3, members not in possession of a valid voting card may not therefore record a vote or abstention on a counted vote conducted by electronic means.
3. If satisfied that the voting card issued to a member is defective, with the result that the member would not be able to record a vote or abstention by electronic means, the Registrar shall allow that member to record a vote or abstention with him or her, which shall be treated as having been recorded by electronic means.
4. Members must not allow their voting card to be used by any other member for the purposes of recording a vote or abstention in a counted vote conducted by electronic means.
5. Unless the Chair determines otherwise, the length of the period during which members may record a vote or abstention ('the voting period') will be one minute.
6. The Chair must announce, or cause to be announced: (a) how long the voting period will last, (b) that the voting period is beginning, (c) before the voting period ends, that it will end in a specified period of time and (d) that the voting period has ended.
7. The Registrar will be responsible for operating the electronic voting system. In doing so he or she must give effect to the Chair's directions.
8. At the end of the voting period the Registrar must give the Chair a written statement of the result of the vote as recorded in the electronic voting system, which the Chair must then announce.