

## Aim:

The purpose of the Daily Digest is to provide a short digest of articles in print and digital media which comment on the Church of England or relate to the Church. The aim is to send the daily media digest out by 8am each morning on week days and by midday on weekends.

The digest is sent to a list of over 2,500 subscribers.

#### **Process:**

A daily report on articles appearing on print and digital media relating to the Church is compiled on a search of keywords terms and arrives at 5am each morning to the initial compiler of the digest. A draft digest is then produced. This is checked and edited prior to sending to subscribers (between 7.30am - 8 am on weekdays).

Editorial decisions as to which news reports are included in the daily digest are a matter for the compiler and editor. Decisions are influenced by practical considerations such as time for compilation and edit and the number of news reports on any given day.

It is not the aim of the digest to provide a signpost to all the commentary being offered by individuals or campaigning groups on their own sites about Church of England matters.

### **Blogs:**

The only blogs to be included in the digest are those from either Archbishops and those appearing on the communication office's own blog or on the Renewal and Reform pages. These blogs host a number of authors often writing about themes or issues which are being promoted by the NCIs.

# **Good News/Bad News:**

The daily digest carries a number of articles each day some of which will be critical of the parishes or dioceses of the Church of England, its

Archbishops, the Church Commissioners, Archbishops' Council or Pensions Board. Anyone reading the digest regularly would recognise that a

wide range of coverage is reflected in the digest's content not all of which will reflect well on the Church but rather reflects what is being reported in print and digital media.

### **Errors**

Readers of the digest are generally keen eyed and quick to spot errors - whether they be incorrect abbreviations, grammatical errors, incorrect punctuation or spelling errors. On the whole there are fewer major errors in relation to content but mistakes and misjudgements will occur from time to time. We are hopeful these will remain the exception rather than the rule.

# **Updated October 2016**

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