

In this tutorial, we'll show you how to add tags to your services and events. We know many people visiting A Church Near You are looking for specific services or events, for example, a family-friendly service, refugee advice drop-in, or even gluten-free communion. Help them find your services and events by adding all the relevant tags.

Using the tags also allows the Church of England to see the brilliant work that's happening nationally and all the services being offered by churches.

How to add tags to your services and events

1. Go to 'Services and events' in the left-hand menu of your church's A Church Near You page.
2. Either click on + to [create a new event](#) or the pencil to edit an existing one.
3. Click 'Change Tags'.
4. Select as many tags as are relevant.
5. Click 'Okay' when done.

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