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| FORM 1a (Rule 4) |
| **Clergy Discipline Measure 2003** |
| **Complaint under the Clergy Discipline Measure 2003 about a priest or deacon** |
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| *When your complaint is received by the bishop* ***your name will be disclosed to the person you complain about (“the respondent”)****, but you may request that your contact details should not be disclosed.* | **To the Bishop of**…………………………………………………………... |
| My full name is:…………………………………………………………….……………………………………………………………………………… |
| My contact address, including postcode, is:………………………………..……………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………… |
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| *\*\*Telephone & e-mail details are optional, but it could be helpful to the registrar and bishop to have them.* | \*\*My contact telephone number is:………………………………………... |
| \*\*My e-mail address is:……………………………………………………. |
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| *If you tick the box you must give reasons – your contact details would then be disclosed to the respondent only if the registrar so directed.* | **I request that my contact details should not be disclosed to the respondent for the following reasons:**……………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………… |
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|  | **I wish to make a complaint of misconduct against:** |
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| *State the name of the person you wish to complain about, and the position held by that person at the relevant time.* | Name:………………………………………………………………………. |
|  | Position held:………………………………………………………………. |

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| *State how you are entitled to make the complaint – fill in the gaps where appropriate, & tick* ***one*** *box only. If you have been nominated by the PCC you MUST attach a certified copy of the resolutions required under section 10(1)(a)(i) of the Clergy Discipline Measure.* | **I am entitled to make this complaint because:** |
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|  | I have been nominated by the Parochial Church Council of …………………………………which has a proper interest in making the complaint, and I attach a certified copy of the resolution passed by the Parochial Church Council under section 10(1)(a)(i) of the Clergy Discipline Measure |
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|  | *or* |
|  |  | I am a churchwarden of the parish of………………………. which has a proper interest in making the complaint |
|  |
|  | *or* |
|  |  | I have a proper interest in making the complaint because:……………………………………………………………………….. |
| *For example, you would have a proper interest, if you have personally observed or experienced the alleged misconduct.* | ……………………………………………………………………….……...……………………………………………………………………….……...……………………………………………………………………….……...……………………………………………………………………….……...………………………………………………………………………….…...………………………………………………………………………….…...……………………………………………………………………………... |
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| *By law no complaint can be made unless the misconduct occurred within the last 12 months. If there is good reason why you did not make a complaint within that time limit, you can apply to the President of Tribunals using form 1c for permission to extend it****.*** | **The misconduct about which I complain took place on the following date(s):**………………………………………….……………………………….…..……………………………………………………………………………………………………………………………………………………………… |
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|  | **The misconduct about which I complain is as follows:** |
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| *The matters about which you may complain are set out in section 8 of the Clergy Discipline Measure 2003.**Summarise the facts of your complaint; include the names if known of anybody you refer to.* | ……………………………………………………………………….……...……………………………………………………………………………....………………………………………………………………………….…...……………………………………………………………………………....……………………………………………………………………………....……………………………………………………………………………....……………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………… |

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| ***Please note:******If your complaint concerns serious criminal conduct then you should report it to the police or other relevant body. If you do not, the bishop may be under a duty to do so.*** | ……………………………………………………………………………...……………………………………………………………………………...……………………………………………………………………………...……………………………………………………………………………...……………………………………………………………………………...……………………………………………………………………………...……………………………………………………………………………...……………………………………………………………………………...……………………………………………………………………………...……………………………………………………………………………...……………………………………………………………………………...……………………………………………………………………………... |
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|  | **I attach written evidence in support of my complaint, consisting of the following statements and other documents:** |
| ***You must provide evidence in support and send it with the complaint unless the bishop gives permission to send the evidence later****. This evidence could be your own signed statement, which can be set out in this form or be in a separate document attached to it. You can also attach signed statements from witnesses. All witness statements should be in form 3 of the Clergy Discipline Rules. Letters or other material such as photographs may be submitted if relevant.* | 1. …………………………………………………………………………... |
| 2. …………………………………………………………………………... |
| 3. …………………………………………………………………………... |
| 4. …………………………………………………………………………... |
| 5. …………………………………………………………………………... |
| 6. …………………………………………………………………………... |
| 7. …………………………………………………………………………... |
| 8. …………………………………………………………………………... |
| *(Continue on a separate sheet if necessary)* |
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|  | **I believe that the facts of my complaint are true** |
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| *Unless you sign, the complaint cannot be considered.* | **Signed:** |
|  | **Dated:** |