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| FORM 10 (Rule 34) | |
| **Clergy Discipline Measure 2003** | |
| **Notice in respect of the production of documents** | |
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| *\*Delete as appropriate.* | **From the \*Registrar of Tribunals/ Chair of the Bishop’s Disciplinary Tribunal/ \*Vicar-General** |
|  | |
| *Enter the name and address of the person who has the possession or control of the required documents.* | **To:**……………...…………………………………………………………… |
|  |
| **Of:**:……………………………...…………………………………………... |
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|  | **A complaint has been made under the Clergy Discipline Measure 2003** |
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| *Enter the complainant’s name.* | by……………………………………………………………………………. |
|  | |
| *Enter the respondent’s name.* | against……………………………………………………..………………… |
|  | |
| *\*Delete as appropriate.* | and has been referred to \*the bishop’s disciplinary tribunal / \* the court of the Vicar-General for determination. |
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|  | **It appears that you are in possession or control of the documents specified or described in the appendix overleaf. It is necessary for those documents to be produced for the complaint to be dealt with fairly.** |
|  | |
| *Enter the date and place of the appointment, and state whether it is before the Registrar of Tribunals, the Chair of the tribunal or the Vicar-General.* | You are requested to attend an appointment on ……..…………...………… |
|  |
| at………………………………………………………….…………………. |
|  |
| before……….………………………………………………………….……. |
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| to give reasons as to why you should not be ordered to produce the documents specified or described in the appendix |
|  | |
|  | **You need not attend the appointment if you do not object to producing the documents or if you send not less than**………….**days before the appointment written objections explaining why you should not be ordered to produce the documents. Any objections must be sent to:** |
| *Enter to whom and where any written objections are to be sent.* | ...…………………………………………….………………………………. |
| at …………………………………………………………………………….  ……………………………………………………………………………….  ………………………………………………………………………………. |
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|  | **If you do not attend the appointment, and do not send any written objections, an order may be made requiring you to produce the documents.** |
|  | PLEASE TURN OVER |

|  |  |
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| *Specify or describe the relevant documents.* | **APPENDIX** |
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|  | **Signed:** |
|  |
| **Office held:** |
|  |
| **Dated:** |