# **Appendix 8 - Model ongoing safeguarding agreement with an offender**

**PRIVATE AND CONFIDENTIAL**

**An Agreement between JK[[1]](#footnote-1) and the churches of St Luke’s benefice**

Date: ………………………………………….

*Continue to work out your salvation with fear and trembling, for it is God who works in you to will and to act according to his good purpose*.

(Philippians 2.12–13)

**St Luke’s and St Andrew’s Churches agree to the following:**

1. To welcome J into the fellowship of our church.
2. To encourage him to grow in his faith in Christ.
3. To help him live out his new life in Christ.
4. To assist him in his desire not to reoffend.
5. To guard against J being wrongly accused of any offence.
6. To provide a local support group of Revd AB, Mr CD, Mrs EF and Mr GH who will meet regularly with J to provide pastoral support and challenge where appropriate. This will be convened by CD and will meet monthly until the first Review, and bi-monthly or at J’s request thereafter. Proper notes shall be maintained and a copy of these lodged with EF or her successor as child protection officer, and the rector.
7. To allow J to practise the organ at either church by arrangement with the rector and in the presence of the Rector or another person nominated by him.

To this end, the following people will know about J’s past offences and will offer fellowship, support, and supervision: Revd AA (incumbent), Revd AB, Revd IJ, Mrs KL, Mrs MN and Mr CD (and their successors as churchwardens), Mr PQ and Mr RS (and their successors as Churchwardens), Mr GH, Mrs EF.

No one else will be informed about J’s past offences, unless there is a perceived risk to children or any other member of the public. Appropriate levels of confidentiality will be maintained.

**JK agrees to the following:**

1. To sit apart from children and young people at church services and meetings.
2. To stay away from areas of the church where children or young people meet.
3. To ensure that he is never alone with children or young people.
4. To accept the supervision and guidance of members of the support group (see above).
5. Not to accept any official role in the church which gives him authority over others.
6. If visiting without Mrs K, not to visit the homes of church members without invitation and giving prior notice to the rector or Revd AB.
7. Not to volunteer for any role that would involve responsibility for children or young people.
8. Not to initiate any unsupervised contact with children or young people.
9. To attend a cell group regularly as directed by the rector.
10. To inform the rector (or if the rector is unavailable, the parish safeguarding officer, or failing that, another member of the Review Group) and the diocesan safeguarding adviser of any arrangement to play the organ or be involved in any musical activity at another church within the diocese.
11. To inform the diocesan safeguarding adviser (if unavailable the parish safeguarding officer) of any arrangement to play the organ or be involved in any musical activity at a place of worship outside the diocese, or of another religious denomination.
12. To inform any place of worship at which an arrangement has been made to play the organ or be involved in any musical activity that J is subject to an agreement with this parish.
13. To inform the diocesan safeguarding adviser of any jobs or volunteer work applied for at other churches.

If this agreement is broken by J he understands that this may result in further measures being taken and the Police or Probation Service being informed.

The operation of this agreement will be monitored by TU or her successor as benefice safeguarding officer. TU will also be responsible for convening review meetings.

**Review points**

This agreement will be reviewed after three months, and thereafter every six months and at other times as determined by the diocesan safeguarding adviser, or as requested by probation or police colleagues with the consent of the diocesan safeguarding adviser. J may request a review at any time.

Reviews will take the form of a face-to-face meeting with J and at least two members of the following group and will be recorded. A copy will be given to J and a copy placed on the confidential file and supplied to the diocesan safeguarding adviser.

**Review group**

AB, TU, PQ or her successor as churchwarden, GH or his successor as churchwarden, VW (or his successor in the police public protection unit), XY (or his successor in the probation service), CD.

**Reviews will also take place at the following milestones:**

1. On completion of an approved sex offender treatment programme, when subject to the receipt of a satisfactory report consideration will be given to J being allowed to volunteer as an occasional organist for weddings, funerals and other occasional services.
2. When discharged from probation, when consideration will be given to J being used as a regular volunteer organist for any service, subject to the advice of the professional colleagues working with J.
3. When J’s name is removed from the sex offenders register.

**Signed …………………………………...………………... (Revd AB, incumbent)**

**Date ……………………………………...………………...**

**Signed ……………………………..….…………………... (Mr JK)**

**Date …………………………………......………………...**

**In the presence of: …………………………………………**

1. All names have been replaced by arbitrarily chosen initials. [↑](#footnote-ref-1)