

*Draft Order laid before the General Synod under section 2(1) of the Ecclesiastical Fees Measure 1986, for approval by the General Synod with or without amendment..*

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D R A F T   S T A T U T O R Y   I N S T R U M E N T S

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**2011 No.**

**ECCLESIASTICAL LAW, ENGLAND**

**The Parochial Fees Order 2011**

<i>Made</i>	- - - -	***
<i>Laid before Parliament</i>		<i>8th July 2011</i>
<i>Coming into force</i>	- -	<i>1st January 2012</i>

In accordance with section 2(1) of the Ecclesiastical Fees Measure 1986(a) (“the Measure”), a draft of this Order has been laid before, and approved by, the General Synod.

The Archbishops’ Council, in exercise of the powers conferred by sections 1 and 2 of the Measure, makes the following Order:

**Citation and commencement**

- 1.—(1) This Order may be cited as the Parochial Fees Order 2011.
- (2) It comes into operation on 1st January 2012.

**Prescribed fees**

2.—(1) Each Table of Parochial Fees set out in Part 1 of the Schedule prescribes, in respect of the period to which it relates, the amount of the parochial fees payable to a parochial church council and to a diocesan board of finance in respect of the matters specified.

(2) Paragraph (1) and the provision made by the Tables in Part 1 of the Schedule are subject to section 1(8) of the Ecclesiastical Fees Measure 1986 (which provides that where the relevant parish is a parish of which a cathedral is the parish church any fees which would, apart from that subsection, be payable to the parochial church council or to the diocesan board of finance, shall, instead, be payable to the corporate body of the cathedral).

(3) Part 2 of the Schedule applies in relation to the parochial fees which are prescribed in the Tables in Part 1.

**Revocation of 2010 Order**

3. The Parochial Fees Order 2010(b) is revoked.

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(a) 1986 No. 2; relevant amendments were made by S.I. 1998/1715 and the Ecclesiastical Fees (Amendment) Measure 2011 (2011 No. 2).  
(b) S.I. 2010/1924

The draft of this Order was approved by the General Synod on \*\*\*

Church House, Westminster

*Name*  
Clerk to the Synod

The COMMON SEAL of the Archbishops' Council was affixed on \*\*\*

Church House, Westminster

*Name*  
*Name*

# SCHEDULE

## Fees Prescribed by this Order

### PART 1

#### Tables of Parochial Fees

##### **Table of Parochial Fees for the period 1st January 2012 to 31st December 2012**

<i>Matter</i>	<i>Fee payable to diocesan board of finance £.p</i>	<i>Fee payable to parochial church council £.p</i>	<i>Total fees payable £.p</i>
<b>BAPTISMS</b>			
Certificate issued at time of baptism	—	10.00	10.00
Short certificate of baptism given under Section 2 Baptismal Registers Measure 1961(a)	—	10.00	10.00
<b>MARRIAGES etc.</b>			
Publication of banns of marriage	—	20.00	20.00
Certificate of banns issued at time of publication	—	—	—
Marriage service in church (*)	160.00	245.00	405.00
Service of Prayer and Dedication after a Civil Marriage, in church (*)	160.00	245.00	405.00
Service of Thanksgiving for marriage, in church (*)	160.00	245.00	405.00
<b>FUNERALS AND BURIALS OF PERSONS AGED 16 YEARS OR MORE etc.</b>			
<i>A. Service in church</i>			
Funeral service in church, whether taking place before or after burial or cremation (*)	67.00	83.00	150.00
Burial in churchyard immediately preceding or following on from service in church	10.00	85.00	95.00
Burial in cemetery immediately preceding or following on from service in church	20.00	—	20.00
Cremation immediately preceding or following on from service in church	20.00	—	20.00
Burial of body in churchyard on separate occasion	35.00	130.00	165.00
Burial of cremated remains in churchyard or other lawful disposal of remains on separate occasion	35.00	85.00	120.00
Burial in cemetery on separate occasion	45.00	10.00	55.00

(a) 1961 No. 2.

Memorial service in church (*)	67.00	83.00	150.00
<i>B. No service in church</i>			
Service at graveside	77.00	85.00	162.00
Service in crematorium or cemetery	130.00	20.00	150.00
Burial of body in churchyard	35.00	130.00	165.00
Burial of cremated remains in churchyard or other lawful disposal of remains	35.00	85.00	120.00
<i>C. Certificate issued at time of burial</i>	—	10.00	10.00

#### MONUMENTS IN CHURCHYARDS

Permitted in accordance with rules, regulations or directions made by the Chancellor including those relating to a particular churchyard or part of a churchyard (but excluding a monument authorised by a particular faculty) including inscription on existing monument—

Small cross of wood (†)	10.00	50.00	60.00
Small vase not exceeding 305mm x 203mm x 203mm or tablet, plaque or other marker commemorating a person whose remains have been cremated (†)	10.00	110.00	120.00
Any other monument (†)	10.00	215.00	225.00
Additional inscription on existing monument	10.00	10.00	20.00

#### SEARCHES IN CHURCH REGISTERS ETC.

Searching registers of marriages for period before 1st July 1837—

for up to one hour	—	20.00	20.00
for each subsequent hour or part of an hour	—	20.00	20.00

Searching registers of baptisms or burials (including provision of one copy of any entry therein)—

for up to one hour	—	20.00	20.00
for each subsequent hour or part of an hour	—	20.00	20.00
Each additional copy of an entry in a register of baptisms or burials	—	10.00	10.00

Inspection of instrument of apportionment or agreement for exchange of land for tithes deposited under Tithe Act 1836(a)

Furnishing copies of above (for every 72 words)	—	10.00	10.00
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(a) 1836 (6 & 7 Will. 4 c. 71).

**Table of Parochial Fees for the period 1st January 2013 to 31st December 2013**

<i>Matter</i>	<i>Fee payable to diocesan board of finance</i>	<i>Fee payable to parochial church council</i>	<i>Total fees payable</i>
	<i>£.p</i>	<i>£.p</i>	<i>£.p</i>
<b>BAPTISMS</b>			
Certificate issued at time of baptism	—	10.00	10.00
Short certificate of baptism given under Section 2 Baptismal Registers Measure 1961	—	10.00	10.00
<b>MARRIAGES etc.</b>			
Publication of banns of marriage	—	21.00	21.00
Certificate of banns issued at time of publication	—	—	—
Marriage service in church (*)	165.00	252.00	417.00
Service of Prayer and Dedication after a Civil Marriage, in church (*)	165.00	252.00	417.00
Service of Thanksgiving for marriage, in church (*)	165.00	252.00	417.00
<b>FUNERALS AND BURIALS OF PERSONS AGED 16 YEARS OR MORE etc.</b>			
<i>A. Service in church</i>			
Funeral service in church, whether taking place before or after burial or cremation (*)	70.00	85.00	155.00
Burial in churchyard immediately preceding or following on from service in church	10.00	88.00	98.00
Burial in cemetery immediately preceding or following on from service in church	21.00	—	21.00
Cremation immediately preceding or following on from service in church	21.00	—	21.00
Burial of body in churchyard on separate occasion	36.00	134.00	170.00
Burial of cremated remains in churchyard or other lawful disposal of remains on separate occasion	36.00	88.00	124.00
Burial in cemetery on separate occasion	46.00	10.00	56.00
Memorial service in church (*)	70.00	85.00	155.00
<i>B. No service in church</i>			
Service at graveside	80.00	88.00	168.00
Service in crematorium or cemetery	134.00	21.00	155.00
Burial of body in churchyard	36.00	134.00	170.00
Burial of cremated remains in churchyard or other lawful disposal of remains	36.00	88.00	124.00
<i>C. Certificate issued at time of burial</i>			
	—	10.00	10.00
<b>MONUMENTS IN CHURCHYARDS</b>			
Permitted in accordance with rules, regulations or directions made by the Chancellor including those relating to a			

particular churchyard or part of a churchyard  
(but excluding a monument authorised by a  
particular faculty) including inscription on  
existing monument—

Small cross of wood (†)	10.00	52.00	62.00
Small vase not exceeding 305mm x 203mm x 203mm or tablet, plaque or other marker commemorating a person whose remains have been cremated (†)	10.00	114.00	124.00
Any other monument (†)	10.00	222.00	232.00
Additional inscription on existing monument	10.00	10.00	20.00

#### SEARCHES IN CHURCH REGISTERS ETC.

Searching registers of marriages for period  
before 1st July 1837—

for up to one hour	—	21.00	21.00
for each subsequent hour or part of an hour	—	21.00	21.00

Searching registers of baptisms or burials  
(including provision of one copy of any  
entry therein)—

for up to one hour	—	21.00	21.00
for each subsequent hour or part of an hour	—	21.00	21.00
Each additional copy of an entry in a register of baptisms or burials	—	10.00	10.00

Inspection of instrument of apportionment or  
agreement for exchange of land for tithes  
deposited under Tithe Act 1836

Furnishing copies of above (for every 72 words)	—	10.00	10.00
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**Table of Parochial Fees for the period 1st January 2014 to 31st December 2014**

<i>Matter</i>	<i>Fee payable to diocesan board of finance</i>	<i>Fee payable to parochial church council</i>	<i>Total fees payable</i>
	<i>£.p</i>	<i>£.p</i>	<i>£.p</i>
<b>BAPTISMS</b>			
Certificate issued at time of baptism	—	11.00	11.00
Short certificate of baptism given under Section 2 Baptismal Registers Measure 1961	—	11.00	11.00
<b>MARRIAGES etc.</b>			
Publication of banns of marriage	—	21.00	21.00
Certificate of banns issued at time of publication	—	—	—
Marriage service in church (*)	170.00	260.00	430.00
Service of Prayer and Dedication after a Civil Marriage, in church (*)	170.00	260.00	430.00
Service of Thanksgiving for marriage, in church (*)	170.00	260.00	430.00
<b>FUNERALS AND BURIALS OF PERSONS AGED 16 YEARS OR MORE etc.</b>			
<i>A. Service in church</i>			
Funeral service in church, whether taking place before or after burial or cremation (*)	72.00	87.00	159.00
Burial in churchyard immediately preceding or following on from service in church	11.00	90.00	101.00
Burial in cemetery immediately preceding or following on from service in church	21.00	—	21.00
Cremation immediately preceding or following on from service in church	21.00	—	21.00
Burial of body in churchyard on separate occasion	37.00	138.00	175.00
Burial of cremated remains in churchyard or other lawful disposal of remains on separate occasion	37.00	90.00	127.00
Burial in cemetery on separate occasion	48.00	11.00	59.00
Memorial service in church (*)	72.00	87.00	159.00
<i>B. No service in church</i>			
Service at graveside	83.00	90.00	173.00
Service in crematorium or cemetery	138.00	21.00	159.00
Burial of body in churchyard	37.00	138.00	175.00
Burial of cremated remains in churchyard or other lawful disposal of remains	37.00	90.00	127.00
<i>C. Certificate issued at time of burial</i>			
	—	11.00	11.00
<b>MONUMENTS IN CHURCHYARDS</b>			
Permitted in accordance with rules, regulations or directions made by the Chancellor including those relating to a			

particular churchyard or part of a churchyard  
(but excluding a monument authorised by a  
particular faculty) including inscription on  
existing monument—

Small cross of wood (†)	11.00	53.00	64.00
Small vase not exceeding 305mm x 203mm x 203mm or tablet, plaque or other marker commemorating a person whose remains have been cremated (†)	11.00	117.00	128.00
Any other monument (†)	11.00	228.00	239.00
Additional inscription on existing monument	11.00	11.00	22.00

#### SEARCHES IN CHURCH REGISTERS ETC.

Searching registers of marriages for period  
before 1st July 1837—

for up to one hour	—	21.00	21.00
for each subsequent hour or part of an hour	—	21.00	21.00

Searching registers of baptisms or burials  
(including provision of one copy of any  
entry therein)—

for up to one hour	—	21.00	21.00
for each subsequent hour or part of an hour	—	21.00	21.00
Each additional copy of an entry in a register of baptisms or burials	—	11.00	11.00

Inspection of instrument of apportionment or  
agreement for exchange of land for tithes  
deposited under Tithe Act 1836

Furnishing copies of above (for every 72 words)	—	11.00	11.00
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## PART 2

### Provisions that apply in relation to the parochial fees prescribed in Part 1

1. Where “—” appears in a table no fee is payable to the body indicated.
2. The fee for a certificate issued at the time of baptism is for a certified copy of the entry in the register book of baptisms giving the particulars required in Form No 1 in Schedule 1 to the Parochial Registers and Records Measure 1978(a). The fees payable for such a certified copy issued at any other time are the fees prescribed for searching registers of baptisms or burials and, if applicable, for each additional copy of an entry in a register of baptisms or burials.
3. Where a matter is marked (\*), any costs and expenses incurred by a parochial church council in relation to that matter in respect of administration, making the church available, heating and lighting it and making provision for a vergers or caretaker (or any other person carrying out equivalent duties) are included in the prescribed fee payable to the parochial church council.
4. Where section 1(8) of the Ecclesiastical Fees Measure 1986 applies, paragraph 3 above shall apply as if the references to the parochial church council were to the corporate body of the cathedral.
5. The fees marked (†) include fees in respect of the approval of the original inscription by the incumbent.
6. Any fee prescribed under the heading “SEARCHES IN CHURCH REGISTERS ETC.” for a copy, is for a certified copy; and where provision of a copy is included in the fee for a search, that fee includes the provision of a certified copy.
7. In the case of a burial under the Burial Laws Amendment Act 1880(b), the fees prescribed in respect of a burial in a churchyard are payable.
8. Where a layman publishes banns under section 9(2) of the Marriage Act 1949(c), the fees prescribed in respect of the publication of banns of marriage are payable.
9. Where a churchwarden allows a search to be made in a register of baptisms or burials or gives a copy of an entry in such a register under section 20(1) of the Parochial Registers and Records Measure 1978, the fees prescribed in respect of such searches and to the giving of such copies are payable.

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(a) 1978 No. 2.

(b) 43 & 44 Vict. c.41.

(c) 12, 13 & 14 Geo. 6 c. 76.

## **EXPLANATORY NOTE**

*(This note is not part of the Order)*

The Order prescribes the parochial fees payable in respect of certain matters in connection with marriages and burials and the erection of monuments in churchyards and in respect of other, miscellaneous matters. The fees are in substitution for the fees prescribed by the Parochial Fees Order 2010 (S.I. 2010/1924).

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