1. **Prayers**
   1.1. The Chair opened the meeting with prayer.

2. **Purpose of the meeting**
   2.1. The Chair introduced the purpose of this meeting. Following an appeal by April Alexander against the result of the recent election of three members of the House of Laity to the Crown Nominations Committee, the Standing Committee were required to meet to appoint a deputy under Standing Order 135(5) who would work with the Chair of the House of Laity to appoint the members of an appeal panel.

   2.2. In usual circumstances, under SO 135(4)(a) the Chair and Vice-Chair would appoint the members of the appeal panel, but as the Vice-Chair (Elizabeth Paver) had been a candidate for the CNC herself, she was required to stand aside from this process by SO 135(5) as she was ‘directly concerned’ in the appeal.

   2.3. Because of her position as a candidate in the election, Liz had also agreed not to take part in the meeting. Anne Foreman, who had also been a candidate, did not take part for the same reason.

3. **Process**
   3.1. The Standing Committee were keen to appoint a woman to fulfil the role.
3.2. Sarah Finch preferred not to stand. Both Lorna Ashworth and Rachel Jepson were willing.

3.3. The committee then voted on who they wished to appoint to take the place of the Vice-Chair under SO 135(5), for the purposes of appointing the members of an appeal panel to hear and determine the outcome of the appeal by April Alexander.

4. Decision

4.1. Rachel Jepson was duly appointed. 

Action: Jamie Harrison and Rachel Jepson to meet and agree the 3 members of an appeal panel.