

Thinking of supplying images and photographs to the Church Heritage Record?

We will happily accept photographs of CoE church buildings located in England and share them with the general public through the Church Heritage Record (CHR). The Archbishops' Council reserves the right to choose which images to display and which images to discard.

By sending us your images to use on the Church Heritage Record, you are agreeing to the following terms and conditions:

1. Please note that the CHR is not an archive; it only holds access copies of images on display. This means that the Archbishops' Council does not take ownership or responsibility for your original photographs and their long-term preservation.
2. Furthermore, Historic England holds a perpetual non-exclusive royalty-free licence to use and/or sub-licence the project archive and all other project materials for any purpose (including images and photographs). Historic England may also transfer the benefit of this licence to any body or organisation which takes over their statutory responsibility.

Please supply your digital photographs in the following format:

File type: .jpg

File size: 100k – 600k

Physical size: 400 – 300 pixel width – Landscape / 400-300 pixel height – portrait

Resolution: 72 dpi (dots per inch)

Colour mode: RGB

Other: Optimize for web

When supplying images, please provide the following information:

Name of church: As found on Church Heritage Record

Church Code: As found on Church Heritage Record

Author: Name of individual who took the photograph (if known)

Year: Date image was taken

Title: Please give your photograph a title and include the type of photograph, the church code, and the name of the church – e.g. Exterior image of 608123 Chislet St Mary the Virgin.

Description: Please provide further information to describe the photograph. You might include the direction of the façade, the name of the church, the diocese, and the church code.

For example, *Photograph of the south-west façade of Bromley Common: Holy Trinity church in the Diocese of Rochester (631025) taken 1 May 2015. The photographs shows the presence of a churchyard with gravestones.*

Copyright: remains with photographer (if known)

Licence: Is your image under licence (e.g. Creative Commons, paid licence) and if so, which one. Or is it free-to-use (and therefore reproduce) by the general public?

Photographs should be sent to the Digital Projects Officer, James Miles
(james.miles@churchofengland.org)