



Rex Andrew  
*Pastoral*

*Our ref: NB29/37/RA*

**Mission and Pastoral Measure 2011**  
**Diocese of Portsmouth**  
**Benefices of St John, Forton; Christ Church, Gosport; and Holy Trinity, Gosport**

15 April 2019

The Bishop of Portsmouth has asked us to prepare a draft Pastoral Scheme in respect of pastoral proposals affecting these benefices.

I enclose a copy of the draft Scheme. I am sending a copy to all the statutory interested parties, as the Mission and Pastoral Measure requires, and any others with an interest in the proposals.

Anyone may make representations **for or against** all or any part or parts of the draft Scheme (please include the reasons for your views) in writing or by email to reach me no later than **Wednesday 29 May 2019**. If we have not acknowledged receipt of your representation before this date, please ring or e-mail me to ensure it has been received. For administrative purposes, a petition will be classed as a single representation and we will only correspond with the sender of the petition, if known, or otherwise the first signatory – “the primary petitioner”.

If we do not receive representations against the draft Scheme, we will make the Scheme and it will come into effect as it provides. A copy of the completed Scheme will be sent to you together with a note of its effective date.

If we receive any representations against the draft Scheme, we will send them, and any representations supporting the draft Scheme, to the Bishop whose views will be sought. Individual representors and the primary petitioner will then receive copies of our correspondence with the Bishop (including copies of all the representations). They and individual petitioners may comment further. Copies of all of the representations received and associated correspondence will be published on the Commissioners' website if the matter needs to be considered by us.

Those making representations should indicate whether they would like an opportunity to speak to the Commissioners regarding their representations in the event the Commissioners decide a hearing should be held regarding the case. If a hearing is held, anyone may attend the meeting(s) of the Commissioners that considers the case and representors may have an opportunity to speak to the Commissioners' Committee. Otherwise, if a hearing is not to be held, the case will be considered in private and you will be informed accordingly.

When we acknowledge representations we will let individual representors (and the primary

petitioner) know the next few dates of our Committee's meetings. We will confirm the actual date of any hearing nearer the time. The Commissioners will decide if the draft Scheme should proceed when it considers all the representations on the basis of a paper prepared by the Commissioners' staff and any points raised at the meeting. If it does so decide, any representor or petitioner against the draft Scheme may seek leave from the Privy Council to appeal against the decision.

You will be informed of the Commissioners' decision and the reasons for it.

Please see [www.ccpastoral.org](http://www.ccpastoral.org) for further information about the procedure.

Information on dispossession of clergy and compensation may be found in the Code of Practice to the 2011 Measure (starting at paragraph 4.10 and also Appendix 1.6):  
<https://www.churchofengland.org/more/parish-reorganisation-and-closed-church-buildings/mission-and-pastoral-measure-2011-and-code>

*At the request of the diocese we have also enclosed a pro forma Bishop's Instrument labelled Annex 1. This does not form part of the proposed Pastoral Scheme, but is an illustration of a separate process under the Church Representation Rules on how the congregations may be represented on any new PCC. There is therefore no right of representation to the Commissioners in respect of the draft Instrument.*

**PCC Secretaries, incumbents/priests-in-charge/rural deans, persons taking services during the Notice Period and local planning authorities should refer to the relevant notes below for important additional information concerning them.**



Rex Andrew

## Notes

### PCC Secretaries

The draft Scheme is sent to you as PCC Secretary and you should ensure that the PCC as a body is able to make any comments on the draft if it wishes.

I enclose:

- (1) a yellow advice note regarding Notice(s) to be displayed and announcements to be made at services about the proposed reorganisation;
- (2) a blue copy (or copies) of the Notice;
- (3) an additional copy (or copies) of the draft Scheme, together with a glossary; and
- (4) a green acknowledgement form including the wording of the announcement and
- (5) a reply-paid envelope.

### You are required to:

- i) display the Notice(s) at or near the main door of every parish church, chapel of ease or licensed place of worship in your parish; and
- ii) make arrangements for the announcement to be made at as many services as possible at every parish church, chapel of ease or licensed place of worship in your parish where a service is held during the notice period, as detailed in the yellow advice note.

The Commissioners are not able to complete the Scheme until all the legal requirements of the Measure are met. It is therefore essential that:

- (1) the Notices are displayed; and
- (2) arrangements are made for the announcements.

**Please return the green form as soon as you have displayed the Notice(s) and made arrangements for the announcements to be made. Do not wait until the end of the notice period before returning the completed green form.**

If you are no longer the PCC Secretary, please pass these papers to the current Secretary who should let me have a note of his or her name and address.

### **To anybody taking services during the Notice Period**

Please ensure that the following announcement is made.

***“A Notice giving details of proposed pastoral reorganisation affecting this parish has or will be displayed near the main door and on the Church of England website. The Notice includes the last date by which representations regarding the proposed reorganisation may be made to the Church Commissioners.”***

If the Notice has not yet been displayed by the PCC Secretary please print one from the Church of England website at [www.churchofengland.org/consultation](http://www.churchofengland.org/consultation).

### **Incumbents/priests-in-charge/rural deans**

Please ensure that the Notice(s) are displayed and the announcement(s) made.

If the PCC Secretary of any parish is not available to carry out these requirements, please could you arrange for these matters to be dealt with by someone else as soon as possible. I can send you the relevant paperwork on request. Please also let me know if there has been a recent change of Secretary in any of the parishes.

**SUMMARY OF MAIN PROVISIONS OF DRAFT SCHEME (NOT PART OF THE DRAFT SCHEME)**

*This draft Scheme provides for:*

*(i) terminating the plurality established for the benefice of Christ Church, Gosport and the benefice of Holy Trinity, Gosport; and*

*(ii) the union of the benefice of St John, Forton, the benefice of Christ Church, Gosport and the benefice of Holy Trinity, Gosport and their constituent parishes and for the establishment of a team ministry for the new benefice of Forton, Gosport Christ Church and Gosport Holy Trinity. It also provides for the cure of souls in the new benefice to be shared by a team rector and one team vicar, their housing arrangements and for the future patronage arrangements for the new benefice*

*in the diocese of Portsmouth.*

**DRAFT**

**PASTORAL SCHEME**

This Scheme is made by the Church Commissioners this        day of 20        in pursuance of the Mission and Pastoral Measure 2011 ("the 2011 Measure"), the Right Reverend Christopher, Bishop of Portsmouth, having consented thereto.

**Termination of plurality**

1.        The plurality established for the benefice of Christ Church, Gosport and the benefice of Holy Trinity, Gosport by an Order made by the then Bishop of Portsmouth in pursuance of the Pastoral Measure 1983 on the 18th day of May 2005 shall be terminated.

**Union of benefices and parishes**

2.        (1)        The benefice of Saint John, Forton, the benefice of Christ Church, Gosport and the benefice of Holy Trinity, Gosport shall be united to create a new benefice which shall be named "The Benefice of Forton, Gosport Christ Church and Gosport Holy Trinity".

          (2)        The parish of Saint John, Forton, the parish of Christ Church, Gosport and the parish of Holy Trinity, Gosport shall also be united to create a new parish which shall be named "The Parish of Forton, Gosport Christ Church and Gosport Holy Trinity" and shall comprise the area of the new benefice.

**Churches**

3.        (1)        The church of Christ Church, being the parish church of the parish of Christ Church, Gosport, and the church of Holy Trinity, being the parish church of the parish of Holy Trinity, Gosport, shall both be parish churches of the new parish.

(2) The church of Saint John, being the parish church of the parish of Saint John, Forton, shall, upon the date on which this Scheme comes into operation, cease to be a parish church.

(3) The marriage register books appertaining to the church of Saint John shall be dealt with in accordance with section 62 of the Marriage Act 1949 and, subject to any provisions of the Parochial Registers and Records Measure 1978 that apply thereto and any directions thereunder, any other register books and records of that church which remain in parochial custody shall be dealt with as the Bishop shall direct.

#### **Archdeaconry and deanery**

4. The new benefice and parish shall belong to archdeaconry of the Meon and the deanery of Gosport.

#### **Establishment of team ministry**

5. (1) A team ministry shall be established for the area of the new benefice.

(2) The cure of souls in that area shall be shared by the incumbent of the new benefice, whose office shall be that of rector in the team ministry, and one other minister, who shall have the title of vicar and a status equal to that of an incumbent of a benefice.

(3) That area shall be in the pastoral care of those who are to share the cure of souls therein together with all other persons who are from time to time authorised by licence or permission of the Bishop to serve in that area as members of the team.

#### **Presentation of rector**

6. The rector shall be presented by a patronage board (to be known as "The Forton, Gosport Christ Church and Gosport Holy Trinity Patronage Board") constituted in accordance with the provisions of the Schedule hereto.

#### **The office of vicar in the team ministry**

7. (1) The vicar in the team ministry shall be chosen by the Bishop and the rector jointly.

(2) The licence of the Bishop under his episcopal seal appointing the holder thereto may (subject to variation or revocation of any such provision with the consent of the rector and the vicar by subsequent licence under seal) -

- (a) assign to the vicar a special cure of souls in respect of a part of the said area and, if appropriate, the name of vicar of a church in that part;
- (b) assign to the vicar a special responsibility for a particular pastoral function;
- (c) provide that any such special cure or responsibility shall be independent of the rector's general responsibility;
- (d) assign to the vicar a general responsibility to be shared with the rector for the cure of souls in the said area as a whole.

#### **Representation of the laity**

8. The Bishop may by Instrument under his hand, with the concurrence of the rector, make provision -

- (a) for ensuring due representation of the congregation of each church or place of worship on the parochial church council of the new parish of Forton, Gosport Christ Church and Gosport Holy Trinity;
- (b) for the election of a district church council for any district in the said parish in which a church or place of worship is situated and for the constitution, chairmanship and procedure of that council;
- (c) for the functions of the parochial church council of the said parish which must or may be delegated to the district church council;
- (d) for the election or choice of deputy churchwardens for any church or place of worship and for the functions of churchwardens of the said parish which must or may be delegated to the deputy churchwardens;

being provisions to the same effect as those which may be made by a Scheme under the Church Representation Rules in the like case.

#### **Places of residence**

9. (1) The parsonage house of the benefice of Holy Trinity, Gosport (known as 9, Britannia Way, Gosport, PO12 4FZ) shall be the place of residence of the rector.

(2) Subject to the direction of the Bishop, the vicar in the team ministry shall reside in:-

- (a) the parsonage house of the benefice of Saint John, Forton;
- (b) such other conveniently situated house as may, with the Bishop's approval, be provided in substitution therefor.

#### **Transfer of parsonage house**

10. The parsonage house of the benefice of Saint John, Forton (known as 10, Spring Garden Lane, Gosport, PO12 1HY), together with the site and appurtenances thereof and the grounds usually occupied and enjoyed therewith, shall without any conveyance or other assurance be transferred to the Portsmouth Diocesan Board of Finance for diocesan purposes.

#### **Coming into operation of this Scheme**

11. If upon the date on which this Scheme is made no person holds an ecclesiastical office under Common Tenure which will be terminated by this Scheme and is in receipt of a stipend and/or other emoluments of office, including accommodation, this Scheme shall come into operation on the first day of the month following the said date; but if on the said date any person holds such an office this Scheme shall come into effect six months thereafter or on such earlier date on which all such offices have been vacated.

### **SCHEDULE**

#### Constitution of the Forton, Gosport Christ Church and Gosport Holy Trinity Patronage Board

The patronage board referred to in clause 6 of this Scheme shall consist of:-

- (1) the following in right of their respective offices:-

- (a) the Bishop of Portsmouth, who shall be chairman of the board and shall have one vote as a member of the board and a casting vote as chairman;
  - (b) the vicar in the team ministry, any deacon authorised to serve in the team ministry, and any person having special responsibility for pastoral care under section 34(8) of the 2011 Measure who shall jointly have one vote which shall be exercised by such one or more of them (acting alone, unanimously or by a majority) as may be present at the meeting in question;
- (2) the Portsmouth Diocesan Board of Patronage, which shall have one vote.

In witness whereof the Church Commissioners have caused their Common Seal to be hereunto affixed.

SIGNED by the Right Reverend Christopher, )  
 )  
 Bishop of Portsmouth. )

Executed as a Deed by the affixing of the )  
 )  
 Common Seal of the Church )  
 )  
 Commissioners in the presence of:- )

AUTHENTICATING OFFICER

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**Notes (not forming part of the draft Scheme)**

The Commissioners have been told by the Bishop on the advice of his Diocesan Mission and Pastoral Committee that the rationale behind the diocesan proposals is as follows:

**The proposed union of benefices and parishes is necessary to free up people and finances, as well as decrease the burden of administration and buildings, from maintaining a declining/static church and to support cohesive working across the whole area of the affected parishes of St John, Forton; Christ Church, Gosport; and Holy Trinity, Gosport.**

Publication of this draft Scheme by the Commissioners does not mean that we have taken a view on the merits of the diocesan case. We have a duty to publish draft Schemes based on diocesan proposals.

If we receive representations against the draft Scheme, we will send all representations, both for and against, to the Bishop whose views will be sought. Individual representors will then receive copies of our correspondence with the Bishop (including copies of all the representations) and they may comment further in writing to us in light of the diocesan response if they so wish.

If there are no representations against the draft Scheme, we will make the Scheme and arrange for it to be brought into effect.

### St John's church, Forton

1. It is the diocesan intention that St John's will become a mission hub. Proposals to allow the church building to be used in this way, operating outside the traditional parish structure, will deal with this, for which the diocese is consulting separately. It is also intended to establish a Bishop's Mission Order to cover the geographical area of the deanery of Gosport to enable St John's work as a mission hub. St John's will therefore not wish to have representation on the PCC of the proposed new parish of Forton, Gosport Christ Church and Gosport Holy Trinity.

Clause 3(2) makes provision for St John's to cease to be a parish church. If no such provision was made, it would continue to be a parish church, and would therefore need to have two churchwardens as per the Churchwardens Measure 2001 requirement (i.e. there would then be six churchwardens for the parish); this would create an anomaly here given the longer-term intentions for it.

Banns of marriage may not be called nor marriages solemnized in St John's church from the date on which the proposed Scheme comes into operation (unless the building is subsequently licensed under Section 20 of the Marriage Act 1949). It is the diocesan intention that the building will be so licensed.

### Team chapter and team

2. Under section 34(1) of the Mission and Measure 2011 the persons who are to share the cure of souls within the area of the benefice will constitute a team chapter and the team chapter together with the other persons referred to in clause 5(3) will constitute the team.
3. Section 13(1) and paragraphs 19 and 20 of Schedule 2 to the Patronage (Benefices) Measure 1986 apply to the appointment of a team rector



whereby the registered patron of a vacant benefice shall not make any priest an offer to present him or her to a benefice until the making of the offer to the priest in question has been approved by parish representatives of each parish in the team (unless a team council, or joint parochial church council for all the parishes in the benefice, has been established in which case such approval shall be by representatives of the team or joint parochial church council) and the Bishop.

4. Paragraph 2(6) of Schedule 3 to the Mission and Pastoral Measure provides that before the body or other persons who are entitled to choose a person to be a vicar in a team ministry make their choice, they shall consult -
  - (a) the other members of the team;
  - (b) the parochial church council of every parish in the team ministry; and
  - (c) if a special cure of souls in respect of a part of the area is to be assigned in accordance with section 34(7)(a) to the vicar, any district church council concerned.
5. Paragraph 2(7)(a) of Schedule 3 to the Mission and Pastoral Measure provides that the body or other persons who are entitled to choose a person to be a vicar in a team ministry shall not make to any person an offer of appointment as such until the making of the offer to the person in question has been approved by the parish representatives of each parish in the team unless a team council has been established in which case such approval shall be by representatives of the team council.

#### Representation of the laity

6. The Mission and Pastoral Measure stipulates that any provision for the representation of the laity shall cease to have effect not later than five years from the date on which this Scheme comes into effect. It would, however, be possible under the Church Representation Rules to make similar provision for an unlimited period.

#### Coming into effect clause

7. Under the provision of s39(3) of the Mission and Pastoral Measure 2011 it is mandatory for a Pastoral Scheme which would have the effect of causing any ecclesiastical office held under Common Tenure the holder of which is in receipt of a stipend and/or accommodation to cease to exist to include the provision in clause 11 delaying the coming into effect of the Scheme for up to six months after it is made. This is to give such an office holder who would be dispossessed an opportunity to find another post before the Scheme takes effect. For the avoidance of doubt this provision is included in all cases where the possibility of such dispossession could arise but the six month delay provision will only become operative if someone in receipt of a stipend and/or accommodation, other than such a person who is appointed by the

Scheme to another office, is actually in post on the day the Scheme is made.

#### Dispossession of the clergy

8. As a result of the proposed union of the affected benefices and parishes as provided for in clause 2, the existing benefices and parishes would cease to exist and the clergy licensed to the same would become dispossessed of their current posts should the Scheme take effect. The affected clergy would be entitled to 12 months of their current stipend and pension contributions as a lump sum, and to be housed in suitable accommodation for the same 12 month-period (or, by agreement with the diocese, to receive payment in lieu of any such occupation).

#### Appointments in the proposed new benefice

9. Should the draft Scheme come into effect the Bishop intends that appointments to all the possible offices in the new benefice would be by an open and transparent process. All the office-holders who would be dispossessed from the current benefices would be welcome to apply for any of these posts.

## Glossary of words commonly used in Pastoral Reorganisation

A fuller version is available in the Code of Recommended Practice to the Mission and Pastoral Measure 2011

<https://www.churchofengland.org/more/parish-reorganisation-and-closed-church-buildings/mission-and-pastoral-measure-2011-and-code#na>

Archbishop	Senior bishop with authority over a Province - of Canterbury and of York.
Archdeacon	An office held by a senior clergyman appointed by the bishop with an administrative responsibility over an archdeaconry. Some of his duties are laid down by law but in other respects his duties vary according to diocesan practice: they include care for church property.
Archdeaconry	Sub-division of the diocese over which an archdeacon has administrative responsibility.
Benefice	An ecclesiastical office carrying certain duties. An incumbent's benefice is therefore not a geographical area (see parish) but the office to which (s)he is appointed and may comprise one or more parishes. A benefice may be a rectory or vicarage from which the incumbent is called rector or vicar.
Bishop	In the Church of England the bishop is the central focus of organisation and ministry within his diocese. He is the chief pastor and authority and shares the cure of souls with all the incumbents of that diocese. He is also, in his own person, the chief representative of the diocese in the work of the wider church. He may be assisted by suffragan or assistant bishops.
Common Tenure	The basis on which all Church of England offices will eventually be held under the Ecclesiastical Offices (Terms of Service) Measure 2009. Existing holders of freehold offices may decide not to opt-in to Common Tenure but new office holders will be on Common Tenure.
Chapel of Ease	A consecrated church that it is not a parish church but is within a parish that does have a parish church. Originally for the ease of parishioners who could not attend the parish church.
Church Representation Rules	Schedule 3 to the Synodical Government Measure 1969 but updated as a separate booklet. They contain the mechanism for the setting up of representative bodies in the Church of England from parochial church councils to the House of Laity of the General Synod.
Cure of Souls	'Cure' means 'care'. The bishop has the universal cure of souls in a diocese but, subject to this, the incumbent of a benefice (or team rector and team vicar(s) in a team ministry) has the exclusive cure of souls within his or her parish or parishes. The expression should not be confused with the more general phrase 'pastoral care'.
Deanery	A sub-division of an archdeaconry usually comprising between 10 and 20 parishes.
Declaration of closure for regular public worship	The act of closing a church for public worship under the Mission and Pastoral Measure 2011.
Diocesan Board of Finance	A company constituted by the diocesan synod and regulated by the Companies Acts. A board of finance holds property for Church of England purposes, transacts business in that connection and acts as a committee of the diocesan synod. It normally also acts as the diocesan trust.
Diocesan Mission and Pastoral Committee	Statutory Committee established by the Mission and Pastoral Measure 2011. Its duty is to review the arrangement for pastoral supervision in the diocese and, as appropriate, to make recommendations to the bishop.
Diocese	One of 41 main territorial units of the Church of England over which a bishop has responsibility. Divided into archdeaconries, deaneries and parishes.
District Church Council	If a parish comprises two or more places of worship or churches then individual councils can be set up for the districts in which each place of worship or church is situated to exercise such functions as may be delegated by the parochial church council.
Glebe	Land or buildings vested in the Diocesan Board of Finance that either provides a rental income to augment the Diocesan Stipends Fund or provides housing for those involved in the cure of souls.
Group Council	Where a group ministry is established the parochial church councils of the individual parishes can form a group council to act in the area as a whole in such matters as the individual PCCs together decide.
Group Ministry	An arrangement, authorised by the Mission and Pastoral Measure 2011 whereby the clergy of two or more separate benefices can assist each other to make the best possible provision for the cure of souls in the area as a whole.
Incumbent	Holder of a benefice (which can be either a freehold or a Common Tenure office) – and can be either a rector or a vicar - with responsibility for the cure of souls. May be assisted by curate, deacon, licensed lay worker, retired priest etc.
Interested Party	One of the statutory persons or bodies that the Diocesan Pastoral Committee is required to consult in

## Glossary of words commonly used in Pastoral Reorganisation

accordance with s.6 / 21 of the Mission and Pastoral Measure 2011.

Joint Parochial Church Council	Where a benefice comprises two or more parishes the parochial church councils of the individual parishes can form a joint parochial church council to act in the benefice as a whole in such matters as the individual PCCs together decide.
Leave to Appeal	Any person who makes a representation to the Commissioners against a pastoral scheme has a right to apply for leave to appeal to the Judicial Committee of the Privy Council against a decision of the Commissioners to proceed notwithstanding that representation.
Members ('Other') of a Team Ministry	May be clerical or lay (see s.34 of Mission and Pastoral Measure 2011). They share the pastoral care of the area with the team rector and team vicars, but NOT the cure of souls.
Mission and Pastoral Measure 2011	The Measure of the General Synod which authorises changes in pastoral reorganisation. Designed to "make better provision for the cure of souls". Part of the law of the land and equivalent to an Act of Parliament.
Mission, Pastoral and Church Property Committee	A Committee of the Commissioners' Board of Governors which makes decisions on representations on pastoral, church buildings, houses and glebe matters. It is chaired by the Third Church Estates Commissioner.
Parish Centre of Worship	An unconsecrated Place of Worship designated by the bishop under s.43 of the Mission and Pastoral Measure 2011 whereupon for most purposes (other than marriage) it is regarded as a parish church.
Parish Church	A consecrated building in a parish in which, subject to canon law, the statutory services must be held. Parishioners have a right to be married, baptised etc. in the parish church. S.41(2) of the Mission and Pastoral Measure 2011 requires that any new church or existing building which is to become a parish church must be approved by the bishop, subject to the bishop having consulted both the Diocesan Pastoral Committee and the Diocesan Advisory Committee.
Parochial Church Council	Representative body of parishioners elected from those on the electoral roll in accordance with the Church Representation Rules. Usually chaired by incumbent.
Parsonage House	The official place of residence of an incumbent of a benefice. The house belongs to the incumbent in right of his or her office.
Pastoral Order	A document which effects changes in pastoral reorganisation made under the Mission and Pastoral Measure 2011. Differs from a pastoral scheme mainly in that it deals with lesser matters.
Pastoral Scheme	A document which effects more complex changes in pastoral reorganisation made under the Mission and Pastoral Measure 2011.
Patron	The person or body owning an advowson (i.e. right to present a priest to a benefice) who may be a private individual or a corporation (ecclesiastical or lay).
Plurality	The holding of two or more separate benefices by one incumbent who then has the freehold of all the benefices. This can only be authorised by a scheme or order under the Mission and Pastoral Measure 2011.
Priest in Charge	A priest given charge of a benefice by licence of the bishop. (S)he has not been presented and is not the incumbent but holds office under common tenure.
Representations	The Mission and Pastoral Measure 2011 requires that any draft scheme or order be published and made available to the public. Any person can make written representations to the Commissioners either for or against what is proposed.
Team Council	Where a team ministry is established a team council can be established, either under the authority of a scheme or under the Church Representation Rules. Such a council is similar to a joint parochial church council and provides a formal structure for all the parishes in the team to discuss matters of mutual concern.
Team Ministry	A special form of ministry whereby a team of clergy and possibly lay people share the pastoral care of the area of a benefice. Can only be established by a pastoral scheme.
Team Rector	The priest in a team ministry who heads the team and owns the property of the benefice. (S)he shares the cure of souls with the team vicars.
Team Vicar	A priest of incumbent status in a team ministry, other than the team rector. (S)he shares the cure of souls with the team rector and other team vicars.

**Notice**  
**Mission and Pastoral Measure 2011**  
**Draft Pastoral Scheme**

15 April 2019

The Church Commissioners have prepared a draft Pastoral Scheme in respect of proposals sent to them by the Bishop of Portsmouth providing for: (i) terminating the plurality established for the benefice of Christ Church, Gosport and the benefice of Holy Trinity, Gosport; and (ii) the union of the benefice of St John, Forton, the benefice of Christ Church, Gosport and the benefice of Holy Trinity, Gosport and their constituent parishes and for the establishment of a team ministry for the new benefice of Forton, Gosport Christ Church and Gosport Holy Trinity. It also provides for the cure of souls in the new benefice to be shared by a team rector and one team vicar, their housing arrangements and for the future patronage arrangements for the new benefice.

**A copy of the draft Scheme may be inspected at the churches in the affected parishes.**

You may also access the draft Scheme on our website at [www.churchofengland.org/consultation](http://www.churchofengland.org/consultation) or obtain or inspect a copy during normal office hours by applying to me. **Large print and/or audio copies are available on request.**

- Anyone may make representations **for or against** all or any part or parts of the draft Scheme (please include the reasons for your views) in writing or by email to reach me no later than **Wednesday 29 May 2019**. If we have not acknowledged receipt of your representation before this date, please ring or e-mail me (tel: 020 7898 1743 or e-mail: [rex.andrew@churchofengland.org](mailto:rex.andrew@churchofengland.org)) to ensure it has been received. For administrative purposes, a petition will be classed as a single representation and we will only correspond with the sender of the petition, if known, or otherwise the first signatory – “the primary petitioner”.
- When making a representation, please also indicate the nature of your interest in the proposals (e.g. parishioner, member of parochial church council, etc) and whether you would like an opportunity to speak to the Committee regarding your representation if the Commissioners decide a hearing should be held regarding the case.
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Rex Andrew, Church Commissioners, Church House, Great Smith Street, London SW1P 3AZ

**DIOCESE OF PORTSMOUTH**

**INSTRUMENT**

**by the Lord Bishop providing for better representation of the congregations of the Churches in the Team Ministry**

**TO ALL PERSONS TO WHOM THESE PRESENTS** shall come **WE CHRISTOPHER** by Divine Permission Lord Bishop of Portsmouth send **GREETING:**

**WHEREAS:**

(1) By a Pastoral Scheme ("the Scheme") dated the \_\_\_\_\_ day of \_\_\_\_\_ 2019 made by the Church Commissioners for England and confirmed by Her Majesty in Council provision is made for the establishment of a Team Ministry for the area of the Benefices of \_\_\_\_\_ and \_\_\_\_\_, in the County of Hampshire/Isle of Wight within our Diocese and jurisdiction and the creation of a new united benefice and a new parish to be named \_\_\_\_\_ and comprise the area of the new benefice ("the Parish") and the designated parish churches of the Parish are St \_\_\_\_\_, and St \_\_\_\_\_.

(2) The Scheme came into operation on the \_\_\_\_\_ day of \_\_\_\_\_ 2019.

(3) By Clause 8 of the Scheme We are authorised with the concurrence of the Rector of the Team Ministry established in pursuance of the Scheme by Instrument under Our hand to provide for the election of a district council for any district in the said parish in which a parish church is situated and for the constitution chairmanship and procedures of that District Church Council.

(4) Having consulted with the Team Rector of the said Team Ministry We have with their concurrence determined to provide for the establishment of District Church Councils in manner hereinafter appearing and to make such further provision as hereinafter appears.

**NOW THEREFORE WE DO** by these Presents and in exercise of Our powers pursuant to Section 34 and paragraph 4 of Schedule 3 of the Mission and Pastoral Measure 2011 **DECLARE** as follows:-

**1. Creation of Districts**

The areas of the Former Parishes ("referred to in this Scheme as "Districts") shall be deemed to be the areas served by each of their former parish churches and persons resident in those areas shall unless any person so resident shall indicate otherwise be identified in the electoral roll of the Parish as electors of the District of the relevant parish church provided always that any person resident in the Parish shall be entitled to elect to be recorded for electoral roll purposes as an elector of any one District in the Parish but not more than one.

**2. Electoral Rolls and Elections**

2.1 The electoral roll officer of the Parish shall record against the names of persons on the electoral roll the identity of the District in which each such person is an elector either by reason of the foregoing

paragraph or by reason of information provided to the Electoral Roll officer as to such membership. The Electoral Roll officer shall make such provision as may seem reasonable and the Parochial Church Council may approve for the communication of such information.

2.2. The persons elected to serve on the Parochial Church Council pursuant to Rule 14. (1) (g) Church Representation Rules 2017 shall be so elected at the Annual Parochial Church Meeting to ensure so far as possible the equal numerical representation on the Council of the separate Districts referred to in paragraph 1 above and in the event of there being any vacancies in the Council as to elected members of the laity during such period the Council shall exercise its power of filling of casual vacancies in such manner as will conduce to the numerical equality of such representation.

2.3. Until any resolution of the Council amending the requirements for the number of elected members of the laity of the Parish that shall be elected to serve on the Parochial Church Council, One Representative/Two Representatives shall be elected to the Parochial Church Council by each District. Such election shall take place at the Annual Parochial Church Meeting of the Parish but only a person identified in the Electoral Roll as a member of the congregation whose Representative is being elected shall be entitled to vote in or to be elected as such Representative by such election.

2.4. One Alternate Representative may be elected by each or any District in the same manner and from the same date as in the foregoing paragraph, save that no Alternate shall attend (save as an observer only) or vote at any meeting of the Parochial Church Council at which the Representative of the same District shall be or is to be or shall have been present.

### **3. District meetings**

3.1 There shall be an Annual District Meeting held in each District, such meeting to be held not more than [28] days and not less than [7] days before the Annual Parochial Church Meeting.

3.2 The Chairman of the Parochial Church Council shall in consultation with the Churchwardens of the Parish convene the first Annual District Meeting for each District and determine its time and place. Thereafter the Chairman of the relevant District Church Council (as hereinafter provided) shall also act as Chairman of the relevant Annual District Meeting or, if s/he is unable to do so, shall appoint a deputy who will then be entitled so to act.

3.3 The persons entitled to attend a District Meeting shall be those who, if the District were a separate parish, would have been entitled to attend the Annual Parochial Church Meeting of that parish, save that the Rector of the Parish and any other clerks in holy orders beneficed in or licensed to the Parish, shall be entitled to attend any and all Annual District Meetings.

3.4 An Annual District Meeting shall:

3.4.1 elect lay representatives to serve on the relevant District Church Council constituted under this Scheme;

3.4.2 be free to make recommendations to be submitted to the annual parochial church meeting as to the persons to be elected lay representatives to serve on the Deanery Synod;

3.4.3 be free to discuss matters of concern to the Church in the District;

3.4.4 be free to make a recommendation to be submitted to the Meeting of Parishioners held pursuant to the Churchwardens Measure 2001 as to the persons to be chosen as Churchwardens and among them those to be nominated (as herein provided) as wardens for the Church situated within the District.

3.5 Rules 10 and 11 of the Church Representation Rules shall have effect substituting 'District Roll' for 'roll of the parish' and 'District Meeting' for 'annual meeting' and 'District Church Council' for 'parochial church council' as appropriate.

#### **4. District Church Councils**

4.1 There shall be a District Church Council for each District with the following membership:

4.1.1 all clerks in holy orders beneficed in or licensed to the parish;

4.1.2 the churchwardens nominated (as herein provided) as those of the relevant District;

4.1.3 persons elected under clause 3.4.1 of this Scheme being not less than 2 nor more than 6;

4.1.4 co-opted members if the District Church Council so decides not exceeding 4 such co-opted members

4.2 The following provisions of the Church Representation Rules shall have effect substituting 'District' and 'District Church Council' for 'parish' and 'parochial church council' respectively:

4.2.1 Rules 14(2), 14(3), 16(1), 16(2);

4.2.2 the following provisions of Appendix II (All references in such provisions to 'the minister' shall continue to refer to the minister of the Parish but references to 'the churchwardens' shall refer only to the churchwardens nominated (as herein provided) as those of relevant District): paragraphs 1 (b), 3, 6, 10, 13, 15, and 17, and subject thereto the District Church Council shall be entitled to regulate its own proceedings and shall as the need arises ensure that those parts of its proceedings as would in the case of the Parochial Church Council be regulated by the Church Representation Rules or its appendix be duly provided for by such regulation.

4.3 The District Council shall select from among its members a Chairman who shall hold the office until the completion of the next Annual District Meeting for the District save that in the event that for any reason the Chairman shall cease to be or to be qualified to be a member of the relevant District Council he shall also cease to be its Chairman and the District Council shall elect also from among its members a person to serve for the balance of the outgoing Chairman's term of office. The Rector shall be ex officio entitled to attend any meeting of the District Council and may on any such attendance by right of office take the Chair of that meeting.

4.4 The District Council shall ensure that a sufficient record of its proceedings is made retained and made available to the Parochial Church Council in such form as the Parochial Church Council may reasonably require and that an appropriate and sufficient account of its proceedings shall be delivered to the Parochial Church Council by or on behalf of a Churchwarden member of the District Council

4.5 The District Council shall in its proceedings have regard to such guidance as the Parochial Church Council shall from time to time issue and deliver to the District Councils and each of them (the guidance attached to this scheme being that referred to in this clause until otherwise provided by the Parochial Church Council) which guidance shall include any matters of policy determined by the Parochial Church Council to be applicable to the Parish as a whole and in respect of any matter as to which the District Council wishes to depart from the terms of the then current such Guidance shall refer it to the Parochial Church Council for determination whether or not in accordance with the opinion of the District Council so referring the matter.

#### **5 Function of District Church Councils**



5.1 Subject to the provisions of this Scheme the Parochial Church Council may from time to time delegate to a District Church Council such of its functions in so far as they relate to the relevant District as it thinks fit subject to clause 5.2 below and subject likewise and to the provisions of clause 5.4 below add to amend or revoke any such delegation.

5.2 The following powers shall not be delegated:

5.2.1 functions in respect of producing the financial statements of the parish;

5.2.2 functions of an interested party under the Mission and Pastoral Measure 2011 Part 1;

5.2.3 the functions of a parochial church council under the Patronage (Benefices) Measure 1986 Part II;

5.2.4 the functions of a parochial church council under the Priests (Ordination of Women) Measure 1993 section 3; and

5.2.5 functions concerned with the holding of real property and other matters for which separate legal personality is required.

Provided that in relation to real property used only by one District the Parochial Church Council shall follow the directions of the relevant District Church Council unless it considers that such action would prejudice the legitimate interests of the other Districts or the Parish as a whole

5.3 The following functions until otherwise resolved by the Parochial Church Council of the Parish shall automatically be delegated to the District Church Councils:

i) the maintenance cleaning decoration and administration of the relevant church its fabric and its churchyard including its non-ecclesiastical use

ii) the provision of necessities and personal staffing (other than by clergy) of the relevant church for the purposes of public worship and occasional offices

iii) the administration of the day-to-day finances of the routines of the relevant church in accordance with the Guidance of the Parochial Church Council current at the time

5.4 The Parochial Church Council shall not revoke any delegation without the consent either of the District Church Council or of the Annual Parochial Church Meeting or of a Special Parochial Church Meeting called to consider the revocation.

6. The Annual Parochial Church Meeting (and where relevant any Extraordinary Parochial Church Meeting following on an extraordinary meeting of parishioners held to elect Churchwardens) shall nominate among the churchwardens of the Parish those two (or one if there are insufficient in number to nominate two for each District) of the Churchwardens who shall be considered to serve in respect of each relevant District and the church therein and shall have power to resolve as it thinks fit any matter not otherwise provided for in this scheme for the achievement of the purposes of this clause within the Scheme.

7. The Parochial Church Council shall from time to time resolve upon a policy to be recorded in writing as the Parish Statement of Policy and placed before the Annual Parochial Church Meeting for approval and annexation to a copy of this scheme each year and until the making and approval of any subsequent Parish Statement of Policy the document so entitled and annexed to this Scheme shall be the Statement of Policy for the Parish and in the conduct of all business by and before the Parochial Church Council and any and each of the District Church Councils regard shall be had to the provisions of the Statement of Policy which shall be followed in such conduct as permitted by law.

8. This Instrument shall remain in force for a period not exceeding five years and thereafter may be replaced by a Scheme under the Church Representation Rules.

**DATED** this                                    day of                                    in the year of Our Lord Two Thousand and Nineteen and in the Eighteenth Year of Our Consecration and of Our Translation the Ninth.