

## Statutory Inspection of Anglican and Methodist Schools

# New Inspector Training: Course 19 Application form

A programme of training organised by the Church of England Education Office under Section 48 of the Education Act 2005.

### Course 19 details

Venue	Day 1	Day 2	Day 3	Day 4
Church House Great Smith Street, London SW1P 3AZ	Tuesday 15 <sup>th</sup> September 2020	Friday 25 <sup>th</sup> September 2020	Wednesday 4 <sup>th</sup> November 2020	Monday 18 <sup>th</sup> January 2021
All four days must be attended      Start 10:00    Finish 16:00 Travel arrangements should be made to allow attendance for the whole of each day Refreshments and lunch are provided on all four taught days				
Delegate fee	£1150 including VAT <ul style="list-style-type: none"> <li>Do not send any payment with this form. An invoice will be raised and sent to the person/school/diocese identified below if the application is successful</li> </ul>			

Applicants must refer to *New Inspector Training Application and Course Guidance* in completing this form.

Parts 1- 4 should be completed by the applicant. Part 5 should be completed by the diocese.

Please return this form by email to [julia.eden@churchofengland.org](mailto:julia.eden@churchofengland.org) by the closing date of 30<sup>th</sup> June 2020

### Part I: Applicant details

Title	Surname	First name
Date of Birth		
Address		
Mobile/phone number		
Email for all correspondence		
Current professional role		
Diocese		
Please indicate if you will be able to inspect in the diocese through which you are applying	Yes / No	
DBS clearance number and date of issue (this will be checked on day 1 of the course. It is condition of acceptance that you hold an enhanced DBS)		
Have you included a current passport style photo? This will be used to issue an inspectors badge.	Yes/no	
Please indicate whether you have professional indemnity insurance; give details if you can.		
Name of account to be invoiced (ie yourself, your school or, your DBF) and the contact		

name and email address to who the invoice should be sent	
Please indicate any access requirements or additional needs that may affect the support you require during training eg hearing/sight impairment, dyslexia Please contact Derek Holloway if you would like to discuss this. <a href="mailto:Derek.holloway@churchofengland.org">Derek.holloway@churchofengland.org</a>	
Dietary Requirements	

## Part 2: Support for your application

In the space below, please provide a statement (**500 words maximum**), which sets out:

- Why you think you are suitable for the role of a SIAMS inspector based on the eligibility criteria (outlined in the *SIAMS New Inspector Training Application and Course Guidance* document).
- Why you wish to become a SIAMS inspector.
- Your understanding of the Christian character of church schools and what this offers to the education and flourishing of children and young people.

## Part 3: Applicant CV

Please insert your CV in the box below or attach it to the application form.

## Part 4: Eligibility, terms and conditions

### Eligibility Criteria

The eligibility criteria (outlined in the *SIAMS New Inspector Training Application and Course Guidance* document) are essential for acceptance onto the course and for the successful completion of the course. Please make sure you have read the criteria and have explained how you meet them in Part 2 of this application.

### Cancellation Policy

For a full refund - you may cancel up to 4 weeks before the commencement of the course.

Cancelling between 1 and 4 weeks before the commencement of the course will incur a 25% charge

Cancellations after the commencement of the course will incur the full fee.

I am available to attend all the taught dates indicated on the first page.

I have read all the information in the *SIAMS New Inspector Training Application and Course Guidance* document and in this document.

I have discussed the time commitment with my employer, and it has been agreed that I can attend all components of the course and be allocated reasonable time to complete tasks.

I understand that failure to meet all required aspects of the course may result in not being signed-off as a qualified registered inspector.

Applicant signature		Date	
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## Application Referee

Please provide the contact details of a referee who has knowledge of your professional work and is willing to comment on your suitability for the role of SIAMS inspector. This could be your headteacher, a governor, member of clergy, member of Diocesan staff or another headteacher colleague.

Title		Surname		First Name	
Email address					
Phone number					
Relationship to applicant		How long the referee has known the applicant			

## Part 5: Diocesan support

This section must be completed by the diocese BEFORE the application is submitted.

The diocese is familiar with the applicant's professional work or has interviewed the applicant.	Yes / No
The diocese is confident that the applicant meets the eligibility criteria and has the skills, abilities and knowledge required to successfully complete the course?  If the applicant does not meet all the eligibility criteria but the diocese still thinks they could complete the course to become a skilled inspector this should be indicated in the statement below along with what steps the diocese will take in order to make sure the applicant receives the training and support required to allow them to meet all the criteria.	Yes / No
The diocese agrees to arrange two shadow inspections and a sign off inspection as an essential part of the training?	Yes / No
If the applicant will not be able to inspect in the diocese (due to being compromised by their role e.g. school advisor, or because they have many connections with the schools in the diocese) this has been discussed with the applicant.	Yes / No
The diocese has the capacity to offer inspection work following successful completion of the training?	Yes / No / Not applicable
If no, has this been discussed with the applicant?	Yes / No / Not applicable
The application has been discussed with the SIAMS manager to make sure it fits with diocesan needs?	Yes / No
The diocese has made sure the applicant is aware that inspectors must carry out at least three inspections per year and attend a minimum of two training days a year in order to remain registered as an inspector?	Yes / No

Please write a statement (max 300 words) outlining the applicant's suitability, particularly addressing the following points:

- Whether the applicant has a thorough understanding of Church school leadership and management, and the phases of education.
- Whether the applicant has the interpersonal and communication skills that are needed to effectively interact with all people in the school community and to probe for evidence.
- Whether the applicant has the analytical and evaluative skills to process information, consider evidence and make sound judgements.

DDE signature		Date	
Print Name			
SIAMS Manager signature		Date	
Print Name			

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Please return this application form by email to [julia.eden@churchofengland.org](mailto:julia.eden@churchofengland.org)

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**For Office Use Only**

Application received:

Invoice raised and sent:

Application approved: