

The Church of England Pensions Board

Election by members of the Church Administrators Pensions Fund of one member of the Church of England Pensions Board

Nomination Form

1. The Legislative Reform (Church of England Pensions) Order 2021 has been approved by the General Synod and is currently laid before Parliament. It amended the Church of England Pensions Measure 2018 and provides for a new Board to be elected with effect from 1 July 2021.
2. If the Order does not receive Parliamentary approval, this election will not take place and the existing Board will continue in office.
3. Within the new structure, the Order provides for the election by the members of the Church Administrators Pensions Fund of ONE member of the Church of England Pensions Board. Members of this Fund are now invited to submit nominations to elect one member of the Pensions Board.
4. Members are elected for a term of up to five years, with a maximum term of service of ten years (including any service in the Pensions Board to 30 June 2021). The term of office for the successful candidate in this election will run from 1 July 2021 to 31 December 2025.
5. This nomination paper should be read in conjunction with the additional notes supplied for prospective candidates for election to the Pensions Board.
6. Under Section 11 of the National Institutions Measure 1998 potential candidates would, if elected, forfeit any current membership they might have of the Appointments Committee of the Church of England, the Archbishops' Council, the Business Committee of the General Synod or the Church Commissioners or any of its Committees.
7. The Pensions Board is a registered charity. Potential candidates should be aware that some people are disqualified by law from acting as trustees. These disqualification are set out in sections 178 to 180 of the Charities Act 2011 and are set out on the Charity Commission's website. Further disqualifications are set out at section 29(1) of the

Pensions Act 1995 and are summarised on the Pensions Regulator's website.

8. The Legislative Reform Order allows the Board to set out certain additional criteria which candidates need to evidence in order to stand for election to the Board. These are set out on the form and in accompanying information for candidates.
9. Under the Church of England Pensions Measure 2018 and the Standing Orders of the General Synod, this election will be conducted in accordance with the Single Transferable Vote Regulations 1990 to 2015.
10. Under the provisions of the General Synod's Standing Order 132, a nomination form is provided, which may be returned in any written form, including email.
11. If submitted by email, separate emails should be sent by the proposer and seconder confirming, and by the candidate indicating their willingness to serve.
12. Nominations and accompanying material must reach this office not later than 28 May 2021.
13. For the assistance of voters, candidates are invited to submit a statement of no more than one side of A4 (font size 12) for circulation with the voting papers. It would help in the production of the voting papers if this information could be made available electronically. Candidates are also invited to submit a full face photography with their nomination form.
14. In the event of a contested election, voting papers will be issued shortly after the close of the nomination period. The election count will take place at Church House, Westminster and will be conducted by computer. Candidates' names and details of the pattern of votes cast in the election will therefore be held on a computer database for the purpose of conducting an election in accordance with the STV Regulations for a period of two years.

Church House
Westminster SW1P 3AZ
May 2021

Presiding Officer

TO BE RETURNED BY FRIDAY 28 MAY 2021

CHURCH OF ENGLAND PENSIONS BOARD

**ELECTION BY THE MEMBERS OF THE CHURCH ADMINISTRATORS
PENSIONS FUND OF ONE MEMBER OF THE CHURCH OF ENGLAND
PENSIONS BOARD**

To be returned with any accompanying material to the Presiding Officer, Central Secretariat, Church House, Great Smith Street, London SW1P 3AZ or by email to synodelections@churchofengland.org so as to reach this office **not later than 28 May 2021**.

We, the undersigned, being qualified electors as members of the Church Administrators Pensions Fund hereby nominate the following person as a candidate in the election specified above.

Name of candidate

Postal address

Name of proposer

Signature of proposer

Name of seconder

Signature of seconder

Consent

I am eligible and willing to stand for election by the members of the Church Administrators Pensions Fund to the Church of England Pensions Board:

I am not statutorily barred from being appointed as a charity or pension trustee and consent to the Church of England Pensions Board carrying out checks to confirm this.

I have completed a Declaration of Interest Form and confirm that this is a full disclosure for me and my immediate family.

I have completed the three modules of the Pensions Regulator's Trustee Toolkit as outlined in the accompanying material and submit evidence of completion.

I recognise that

- the role is non-executive and unpaid;
- trustees act with collective responsibility and are not elected to "represent" the members of the pension scheme to which they belong, but act for the interests of all the beneficiaries of the pension schemes; and
- trustees work within the values of the National Church Institutions including, excellence, respect, integrity and diversity and inclusion.

Signature of candidate

Date

TO BE RETURNED BY FRIDAY 28 MAY 2021

Particulars of candidate

Age

Date of birth

Statement for electors:

Please include relevant particulars of any professional qualifications and past experience.

TO BE RETURNED BY FRIDAY 28 MAY 2021

Please return this form to the Presiding Officer with any accompanying material so as to reach this office **not later than 28 May 2021**.

The Presiding Officer
Central Secretariat
Church House
Great Smith Street
London SW1P 3AZ

email: synodelections@churchofengland.org