

Growing Faith Foundation Privacy Notice

This privacy notice is provided by the National Society (Church of England and Church in Wales) for the Promotion of Education to explain what to expect when we collect and process your personal information in accordance with the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018.

Data controller

The data controller is:

National Society (Church of England and Church in Wales) for Promoting Education
(Operating as the Church of England Education Office)
Church House, Great Smith Street
London, SW1P 3AZ

If you want to know more about who we are, please visit this webpage:

<https://www.churchofengland.org/about/leadership-and-governance/national-church-institutions>

1. Why we collect and use your personal data

The Growing Faith Foundation is collecting and using your personal data, including images and videos to facilitate the Foundation's work. This includes undertaking research into how we can grow faith, research into the leadership and support of voluntary faith groups in Church of England schools as well as sending out newsletters and emails about prayer needs. Research may be conducted by the Foundation or one of its 12 Learning Hubs, and take the form of interviews, photography, or filming, which may be shared externally to promote and communicate the Foundation's work.

2. The lawful basis for using your information

We collect and use the following personal data under the lawful basis of consent:

- Your name (title, first name, family name)
- Email address (to facilitate communication with you)
- Your organisation or school's name
- Photographs and videos of you.

3. Who we share your information with:

We will not share your personal data with any other third parties except where specified here. If you have provided feedback as part of our research projects, this may be published in marketing materials provided to the following third-party and on the websites listed below. You can choose whether to have your name attributed to your comments.

- Global Change Ltd, a benefactor of the Growing Faith Foundation
- The Church of England's website: <https://www.churchofengland.org/about/education-and-schools>

- The Church of England Education Office Twitter account: https://twitter.com/CofE_Education
- The Church of England Facebook account: <https://www.facebook.com/thechurchofengland>
- The Growing Faith Foundation Learning Hubs, and other Growing Faith networks.

4. Your personal data will not be sent to countries outside the UK/EEA.

Your personal data be retained on systems that are held within the UK/EEA that are compliant with the current UK/EU GDPR requirements. However, when we publish images and videos on our websites and social media accounts, people outside of the UK will be able to view them.

5. How long do we keep your information?

We will keep your data for 3 years from the date we collect it. After 3 years, we will either:

- contact you to renew your consent for us to use your data (if we still need the data), or
- manually erase your data from our systems and take down any published images and videos from our websites.

While our best attempts will be made to remove your data from our websites, it is not always possible to remove content from the internet. Some users may have downloaded and shared the images or videos beyond our control. Please consider this before consenting to share your information with us.

6. Your rights

You have the following rights regarding your personal data:

- The right to be informed about any data we hold about you;
- The right to request a copy of your personal data which we hold about you;
- The right to withdraw your consent at any time (if applicable);
- The right to request that we correct any personal data if it is found to be inaccurate or out of date;
- The right to request your personal data is erased where it is no longer necessary for us to retain such data;
- The right, where there is a dispute in relation to the accuracy or processing of your personal data, to request a restriction is placed on further processing;
- The right to object to the processing of your personal data (if applicable).

To exercise these rights, please contact the Data Protection Team using the contact information provided below. The NCIs Individual Rights Policy is available on request.

7. Complaints or concerns

If you have any queries regarding this processing activity, please contact, in the first instance, **Lisa Osborne, Governance Support Officer via lisa.osborne@churchofengland.org**.

If you have any concerns or queries about how the National Society handle your personal data, please contact the Data Protection Officer at: gdp@churchofengland.org or online at: <https://www.churchofengland.org/terms-and-conditions/national-church-institutions-data-protection> or Tel: 020 7898 1030.

You have the right to make a complaint at any time to the Information Commissioner online at: <https://ico.org.uk/make-a-complaint/your-personal-information-concerns/> or by phone on 0303 123 1113 (local rate).