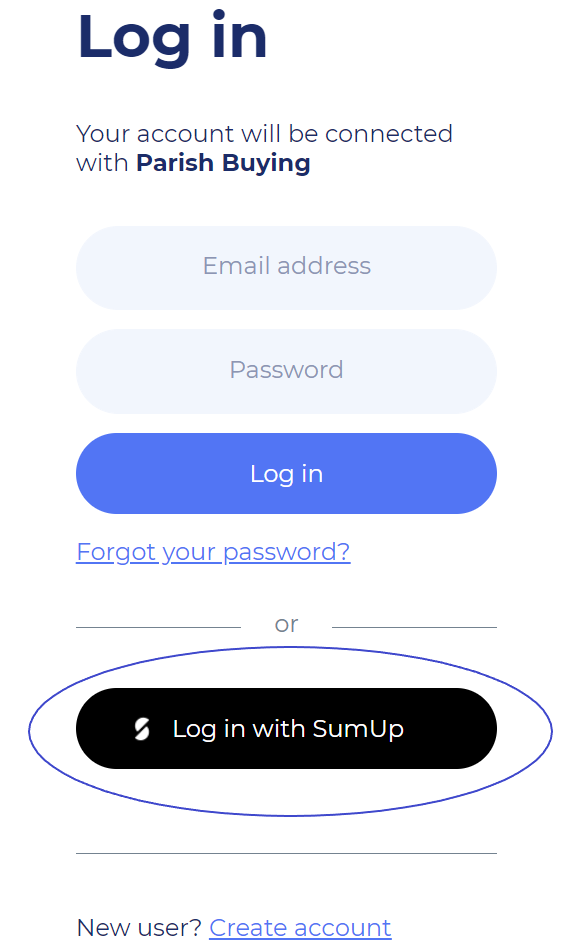
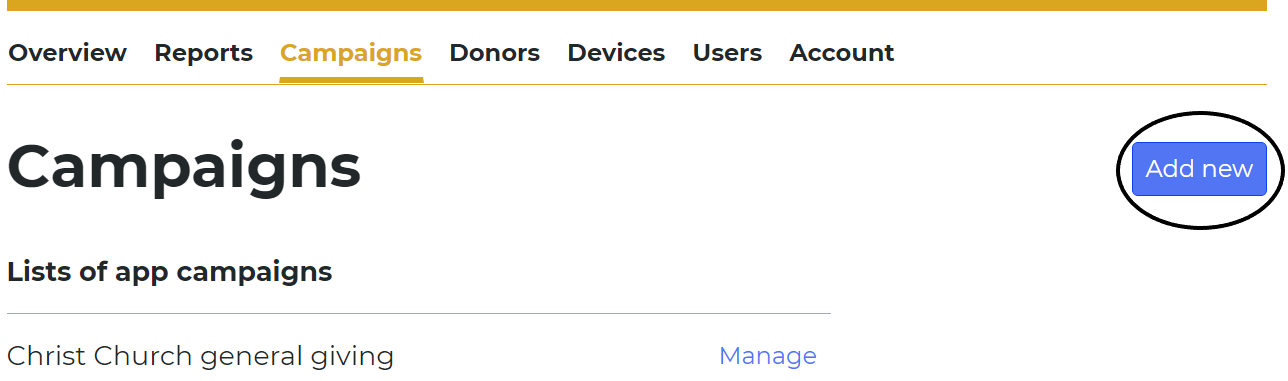
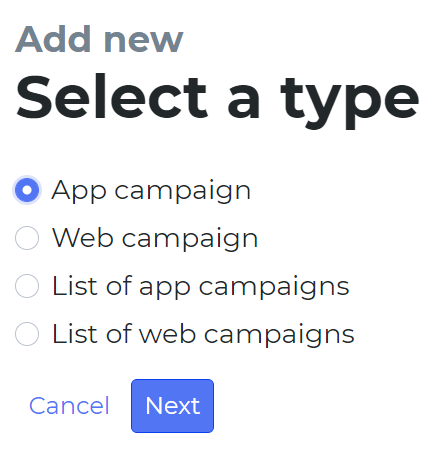
**How to create a Christmas App Campaign in Give a Little:**

* **Log in** to Give a Little with SumUp.



* Graphical user interface, application

  Description automatically generatedOnce logged in, click on “**Campaigns**”.
* Click on “**Add New**” in the right hand side.
* Then select “**App Campaign**” and press “**Next**”.



* Click on the “**Background**” option.

Graphical user interface, application, PowerPoint

Description automatically generated

* You can then click on “**Choose File**” and upload the Canva file you downloaded earlier. Then press “**Next**”.

Graphical user interface

Description automatically generated

* You will then be able to add amounts and also a “Choose Your Own Amount” option. You can then press “Next”.

Graphical user interface, text, application, email

Description automatically generated

* The next page is for whether you want a Gift Aid option to be available or not. (If you add this, it could slow down the process when people are queuing to donate).

Graphical user interface, text, application

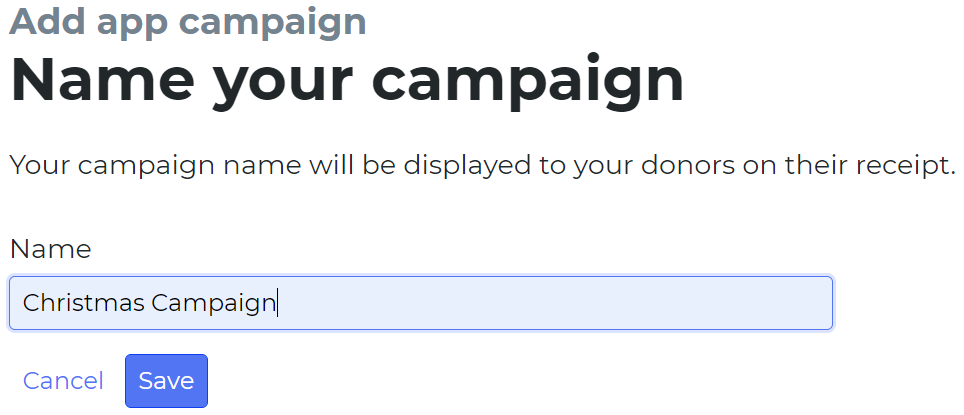
Description automatically generated

* On the Thank You screen, you will need to delete the text in the “Thank You message” box. Then click on “**Choose file**” and upload the Canva thank you file you downloaded earlier then press “**next**”.

Graphical user interface, text, application

Description automatically generated

* You will then be able to **name** the campaign and press “**Save**”.



* The campaign should now be available to use on your contactless device!