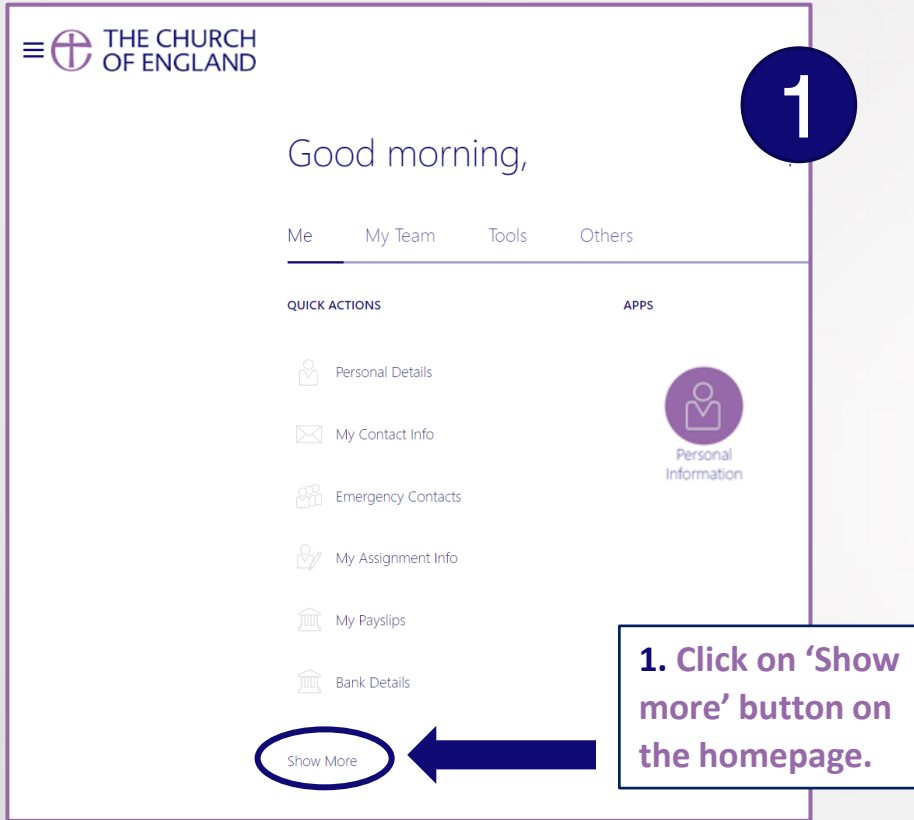


People System User Guide: Viewing your P60



1

THE CHURCH OF ENGLAND

Good morning,

Me My Team Tools Others

QUICK ACTIONS

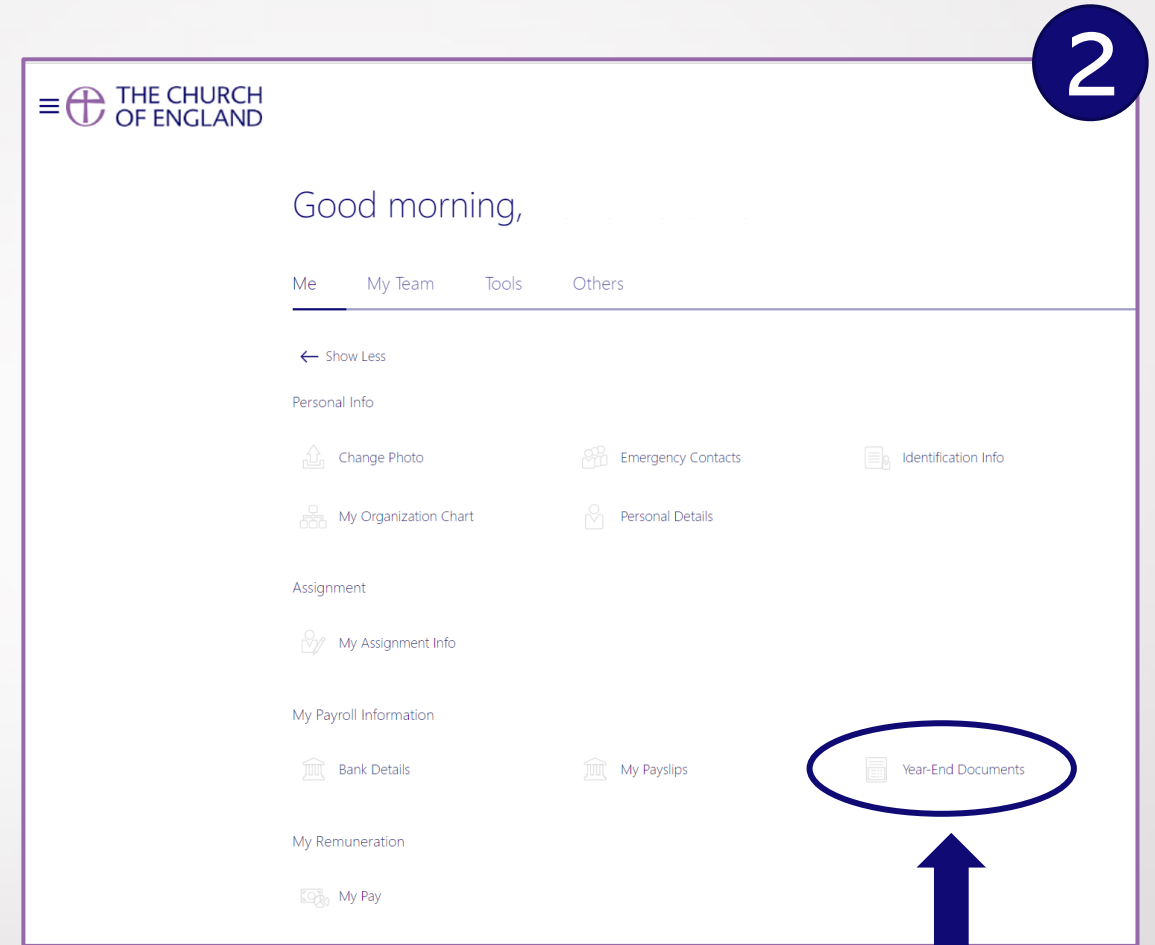
- Personal Details
- My Contact Info
- Emergency Contacts
- My Assignment Info
- My Payslips
- Bank Details

APPS

- Personal Information

Show More

1. Click on 'Show more' button on the homepage.



2

THE CHURCH OF ENGLAND

Good morning,

Me My Team Tools Others

Show Less

Personal Info

- Change Photo
- Emergency Contacts
- Identification Info
- My Organization Chart
- Personal Details

Assignment

- My Assignment Info

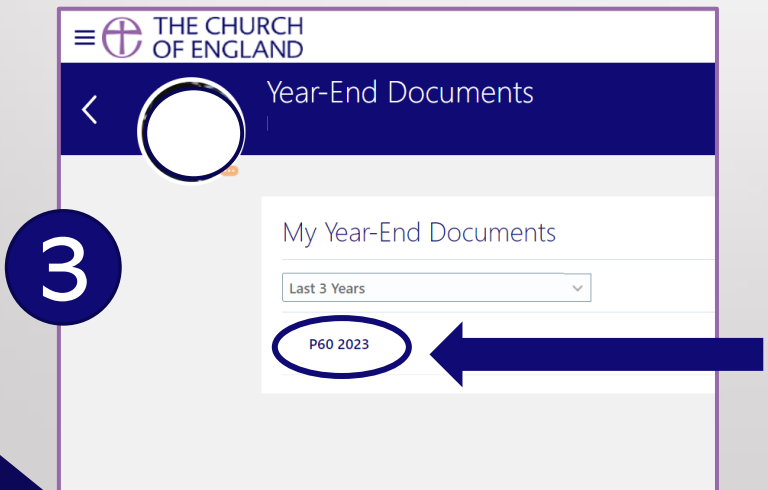
My Payroll Information

- Bank Details
- My Payslips
- Year-End Documents

My Remuneration

- My Pay

2. On the next screen click on 'Year End Documents'.



3

THE CHURCH OF ENGLAND

Year-End Documents

My Year-End Documents

Last 3 Years

P60 2023

3. You will see your P60 on the next screen. Click on it to view and download.