



Resourcing Ministerial Formation

A Guide to the new Financial Arrangements

July 2023

A reference handbook for dioceses

Table A: Age Band Funding Levels

Age Range	Band	Diocesan Budgetary Allocation Generated p.h. (£)
<32	1	52,116
32-39	2	34,545
40-54	3	22,536
55+	4	15,024

Table B: Annual Tuition and allowances

Pathway	Tuition Costs (£)	Single Accommodation Allowance (£)	Married Accommodation Allowance (£)	TEI Travel Allowance (£)	Total paid to TEI by Ministry Development Team (MDT)	Personal/Book Allowance (£) paid to diocese by MDT	Single Travel Allowance paid to dioceses by MDT	Total Annual Cost p.h.(£)
Residential	9,705	6,264	3,783		15,969(S) 13,488 (M)	2,403 - 3000	See Table	18,372 - 18,969(S) 15,891 - 16,488(M)
Fulltime Non-Residential	8,097			1,272	9,369	1,368		10,737
Part-Time	6,747			447	7,194	318 (book only)		7,512

Table C: Allowances paid by Dioceses

	Residential Full-Time (£pa)	Non-Residential Full-Time (£pa)	Part-Time (£pa)
Combined Personal/Book Allowance	1,866	1,368	318 (book only)
Short Vacation Allowance	537		
Long Vacation Allowance*	597		

**Not applicable for final year.*

Introduction

This guide sets out, from the diocesan perspective, the new arrangements under Resourcing Ministerial Formation (RMF) for the funding of ordinands' training. Under these new arrangements the payments of all tuition fees will return to being the responsibility of the Ministry Development Team (MDT) together with travel costs for ordinands undertaking Full-Time Non Residential and Part-Time training pathways. Dioceses will continue to pay direct to the ordinand their personal allowances and book grants from funds provided by the MDT from Vote 1.

Consequently RME block funding grants will no longer be required and are replaced by a Diocesan Budgetary Allocation which will be calculated on the same lines as RME block grants but will cover the whole training period of the cohort. This DBA will, in the same way as RME, inform dioceses of the financial implications of the training decisions they are making for their ordinands.

These arrangements have been approved by General Synod along with new Service Level Agreements between the Archbishops' Council and the Theological Training Institutions.

This booklet is being circulated to DDOs and ADDOs.

If you have any queries please contact the Ministry Development Team and as always, thank you for all you do to support the discernment, formation and support of ministers across the Church.

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Part I: Diocesan Budgetary Allocations

1.1 The calculation of the Diocesan Budgetary Allocation

Each diocese will have a Budgetary Allocation (DBA) from Vote 1 calculated according to the number and ages of the ordinands from that diocese who will start their training in 2023. For clarity, an ordinand's age is as on 1 September 2023 and the number is taken on a 'census date' which is 15th October 2023. The banding is given in Table 1 below, where the amounts cover the full two- or three-year costs assumed in the banding.

In 2023, this DBA will be increased by £50k or 10% of the DBA, whichever is greater. The £50k minimum is likely to apply to almost all dioceses. This is a one-year arrangement that is designed to reduce the difficulties in transition from RME to RMF.

Table 1: Diocesan Budgetary Allocation contributions by Age Band 2023/24

Age Range	Band	DBA Generated	Sufficient for
<32	1	52,116	3 years Residential
32-39	2	34,545	2 years Residential
40-54	3	22,536	3 years Part-Time
55 and over	4	15,024	2 years Part-Time

1.2 Debits against the Diocesan Budgetary Allocation

1.2.1. Payments made by MDT on behalf of the diocese

The Diocesan Budgetary Allocation will be debited by the one- two- and three- year cost of the training programme determined by the diocese for each ordinand from that diocese. These are the figures shaded in blue in Table 2 below and will be paid as appropriate by MDT to the TEIs.. There then remains the **net** Diocesan Budgetary Allocation.

Table 2: Costs of Pathways at 2023/24 levels

	Tuition	Accomm*	Other	Travel	Total
FTR3	29,115	14,598	8,403	-	52,116
FTR2	19,410	9,732	5,403	-	34,545
FTR1	9,705	4,866	2,403	-	16,974
FTNR3	24,291	-	4,104	3,816	32,211
FTNR2	16,194	-	2,736	2,544	21,474
FTNR1	8,097	-	1,368	1,272	10,737
PT3	20,241	-	954	1,341	22,536
PT2	13,494	-	636	894	15,024
PT1	6,747	-	318	447	7,512

FTR3 = Full Time Residential 3 years **FTNR3** = Full-Time Non Residential 3 years **PT3** = Part-Time 3 years
FTR2 = Full Time Residential 2 years **FTNR2** = Full-Time Non Residential 2 years **PT2** = Part-Time 2 years
FTR1 = Full Time Residential 1 years **FTNR1** = Full-Time Non Residential 1 years **PT1** = Part-Time 1 years

*The accommodation fee used for Diocesan Allocations purposes is a weighted average of the single and married College accommodation allowance

1.2.2 Payments made by dioceses to their ordinands

Dioceses will make payments to ordinands starting their training in 2023 for personal and book allowances and for vacation and single residential travel allowances for those in full time training. These payments by dioceses to ordinands are calculated over the full period of training as the amounts shaded pink in Table 2.

1. If the net diocesan balance exceeds the sum of these pink-shaded allowances, the diocese will receive payments from Ministry Development Team (MDT) to cover them in full
2. If the net diocesan balance is less than the sum of these pink-shaded allowances, the diocese will receive payments from MDT to cover an appropriate fraction. For example, if the net diocesan balance is 80% of the sum of the pink-shaded allowances, then the diocese will receive 80% of the pink-shaded allowances.

These payments will be made termly over two or three years and will be adjusted for inflation each year. They will also be reduced if an ordinand pauses, withdraws or takes maternity leave from their training.

1.2.3 Travel for Full-Time Non Residential and Part-Time ordinands

As can be seen from Table 2 the TEI will now be responsible for the payment of travel expenses to ordinands undertaking Full-Time Non Residential and Part-Time pathways. This decision was taken as part of discussions relating to the environmental impact of training and improves the accountability of TEIs to decisions as to the required number of day and residential components and their location.

1.2.4 Continuing ordinands (starting before 2023)

Each diocese will receive payments to cover pink-shaded allowances for all continuing ordinands (including those for whom an additional period of training has been agreed after they started their training). Dioceses will no longer receive payments to cover tuition and other payments to TEIs that dioceses would have made to TEIs for continuing ordinands. Payments relating to continuing ordinands will be included in the calculation of direct funding from MDT to TEIs. Continuing ordinands will receive any travel allowances from their TEI as for 2023 starters.

1.3 Surpluses and Deficits created in the Diocesan Budgetary Allocation

There are then three possibilities (see the worked example below):

- A. These debits leave sufficient headroom in a diocesan budgeted allocation to enable MDT to meet all of the costs in the pink cells in Table 2 for the duration of training of all 2023 starters. In this case MDT pays the diocese sufficient funds to meet all of the costs in the pink cells for the actual modes and durations of training of those starters. These payments are made using an appropriate profile over two or three years (see below). The remaining balance from the 2023 diocesan budgetary allocation, up to the greater of £50k or 10% of the 2023/24 diocesan allocation, can be vired to add to the diocese's 2024/25 allocation (and not paid in cash to the diocese in 2023/24) [cf. Petersfield diocese in the worked example]. We would expect this to apply to the great majority of dioceses who have found the RME amounts sufficient to pay for the training they wanted candidates to receive, and in some cases accumulated surpluses.
- B. These debits can be met by the diocesan budgetary allocation and the costs in the blue cells but the carry forward is less than the maximum allowable [Petworth diocese in the worked example]
- C. These debits exceed the diocesan budgetary allocation but allow resourcing from MDT to meet all the costs in the blue cells and some but not all of the costs in the pink cells in Table 2 for the duration of training of all 2023 starters. In this case MDT pays the diocese using an appropriate profile (up to the limit of its diocesan budgetary allocation), and the diocese supplements this from its own resources [Midhurst diocese in the worked example].

The possibility of a carry forward in case A and B can help dioceses to even out the financial implications of fluctuations in their starting ordinands. Note that, unlike under RME, this imposes a limit to the amount of carry-forward. In RMF, it is added to the diocesan budgetary allocation, and is never greater than £50k or 10% of the diocesan budgetary allocation in the previous year. In RME, the carry-forward could accumulate in diocesan balances without limit.

The 'appropriate profile' follows from the fact that dioceses pay ordinands the pink payments each year for two or three years. MDT will likewise pay dioceses (up to the limits in their DBA) each year, and these payments can be increased to allow for inflation.

There is the possibility that a diocese could be in a position where its DBA is insufficient even to cover the fees and allowances paid by MDT to the TEIs (blue cells in table 4). In this extreme example the diocese would be required to pay MDT the outstanding balance of these fees as well as meet all the allowances in the pink cells from their own resources.

If a decision is made that an ordinand should take an additional year of training, the costs can be met as a debit to the DBA in the additional year. A symmetrical adjustment would be made if an ordinand leaves training before completion. If an ordinand is likely to return to training the credit may be applied in the year of the restart (up to a maximum of 3 years delay).

This process means that the banding and of the mode and duration of training pathways for 2023 starters (and future years) can be calculated in the autumn of 2023 when debits and credits to the allocations for 2023/24 can be completed. The system has met its purpose of ensuring that dioceses meet excess costs if their decisions on modes and durations of training are more costly than the banding for their candidates implies. The DBA for 2023/24 has no further role so that there is no need to run more than one DBA at any time as any adjustments outlined in the previous paragraph will affect the current year's DBA. The full balance of any surplus remains available until the end of the year when the allowed carry-forward will be calculated.

1.3 Transition

Many ordinands who started training in 2021 and 2022 will continue their programmes in TEIs in 2023/24. Under RMF they are included in the calculation of block grants paid by MDT for TEIs in 2023/24, but they have no impact on diocesan budgeted allocations in 2023/24 which are based entirely on 2023 starters. However, dioceses will continue to pay allowances to continuing ordinands in 2023/24, included in the pink cells of Table 4 and a payment will be made by MDT to dioceses to cover all of these costs. A smaller payment will be needed in 2024/25.

RMF allows virement from 2023/24 to 2024/25, and thereafter. Given the change from cash to budgetary allocations, it would be difficult to devise an arrangement for each diocese to cover the transition from 2022/23 (RME) to 2023/24 (RMF). Therefore the 2023/24 allocation for each diocese is increased by 10% or, if larger, by £50,000, in lieu of a RME carry forward from 2022/23.

1.4 Diocesan balances under RME

Following the implementation of diocesan budgetary allocations from the start of 2023/24, there will be no further contributions to or calls on the vote 1 balances held by dioceses which were created by RME. TEIs will receive funding for all ordinands via the Service Level Agreements from MDT, dioceses will receive funding for ordinands allowances direct from MDT and diocesan calls on vote 1 will be capped by their allocations. It is therefore agreed that these balances are to be repaid. If doing so in one payment would cause a cashflow problem, dioceses with a large balance may request to repay over a period of time which should not exceed five years even for the largest. The MDT will carry out a reconciliation in the autumn of 2023 with dioceses to confirm these balances.

Part 2: Worked Examples of Diocesan Budgetary Allocations

We compare the diocesan budgetary allocations for three dioceses whose 2023 starters are given in table A3. They have exactly the same age profile of starters, but make different decisions about modes and durations. Petworth sends all starters on 3 year programmes; Petersfield and Midhurst send their ordinands on a mixture of 2 and 3 year pathways.

Table 3: Example of 2023 starters and age bands

	2023 starters		
	Diocese		
	Petersfield	Petworth	Midhurst
FTR3	0	2	3
FTR2	5	3	3
FTNR3	0	3	4
FTNR2	6	3	2
PT3	0	2	2
PT2	4	2	1
Totals	15	15	15
	All dioceses		
Band 1	2		
Band 2	4		
Band 3	6		
Band 4	3		
Totals	15		

Diocesan budgetary allocations are determined by numbers and bands (see Table 1), and so all three dioceses have an allocation in 2023/24 of **£422,700**. This is calculated as the number of ordinands in a Band times the DBA generated for that Band.

Table 4: Example of Diocesan Budgetary Allocation calculation

	No of ordinands	DBA generated per head	Total DBA per Band
Band 1	2	52,116	104,232
Band 2	4	34,545	138,180
Band 3	6	22,536	135,216
Band 4	3	15,024	45,072
Total Diocesan Allocation			422,700

In addition **£50,000** is added to this total in lieu of virement from 2022/23, giving an DBA of **£472,700** to each diocese.

These worked examples are shown in more detail in Annex A

(i) Petersfield

The training debits for Petersfield's 2023 starters based on ordinand training pathways set out in Table 2 total £362,436. MDT pays the TEIs **£315,690** (100% of the costs due) on behalf of the diocese (over 2 to 3 years) leaving a net DBA credit of **£157,010**. This enables Petersfield to pay 100% the Other Costs in Table 2 totalling **£46,746** to its 2023 starters (over the length of their training) all of which can be paid to Petersfield by MDT termly (adjusted annually for inflation). Petersfield's overall DBA (calculated in Table 4) is **£472,700**. This leaves a balance of **£110,264** in its 2023/24 allocation (£472,700-£315,690-£46,746). Under the carry forward provisions of RMF this allows Petersfield to carry forward £50,000 (which is more than 10% of its 2023/24 allocation) to 2024/25. The remaining balance of **£60,264** (= £110,264 - £50,000) remains with MDT – unlike under RME, where it is accumulated by the diocese.

(ii) Petworth

The training debits in for Petworth's 2023 starters total **£444,742** is slightly lower than its Diocesan Budgetary Allocation of **£472,700**. MDT pays **£387,327** to the TEIs on behalf of Petworth's ordinands and pays Petworth **£57,481** in termly instalments to meet Other Costs. After these payments have been debited against the DBA Petworth has **£27,958** to carry forward to its 2024/25 DBA.

(iii) Midhurst

The training debits in for Midhurst's 2023 starters based on ordinand training pathways set out in Table 2 total **£492,513**. MDT pays the TEIs **£426,021** on behalf of the diocese leaving a net credit in its allocation for 2023/24 of **£46,679** (= £472,700-£426,021).

Over their two or three years of training, Midhurst needs to pay **£66,492** to its 2023 starters for Other Costs. Of this, Midhurst receives the remaining net credit of **£46,679** of its DBA termly from MDT. This is **70%** of **£66,492**. Midhurst pays the remaining **30%** (£19,813) to its ordinands from other resources. In subsequent years MDT will meet 70% of these costs for the 2023/24 cohort when adjusted for inflation.

All costs are at 2023/24 level as a diocese's DBA for each year's cohort is calculated on that year's fees and allowances levels. This establishes the payment flows for that cohort. The actual fees and allowances paid will reflect the current levels and will be adjusted in subsequent years in the light of inflation.

Part 3: RMF in Practice

3.1 An overview of the mechanics

Step One: Confirm pathway

After recommendation following a Stage 2 Discernment Panel, the diocese, TEI and ordinand work together to establish which pathway the ordinand should follow and when training should begin.

Step Two: Inform Ministry Development Team

As at present, after agreeing the ordinand's pathway, the TEI and the diocese together complete the Confirmation of Ordination Training form (COT). The diocese returns this to the TEI, with a copy sent to MDT as well. The COT should be completed as soon as the ordinand's pathway is agreed and no later than **1st September**. It is essential that this form is completed on time, as the fees and allowances can only be paid from Vote 1 to support the training of an ordinand for whom MDT has received an appropriate COT form. The COT will be checked by MDT and confirmation provided to both the diocese and the TEI that funding will be paid (Appendix E).

September

Step Three: Confirmation from MDT of the level of Diocesan Budgetary Allocation

MDT will confirm at the beginning of each academic year with each diocese the likely Diocesan Budgetary Allocation which has been generated by the starters for that year. The DBA is calculated according to the number of ordinands and their age bands, defined (as under RME) as the age of the ordinand on the 1st September for the year in which they begin their training.

Step Four: Confirmation of payments to be made by MDT to TEIs and Dioceses

MDT will send for confirmation to the dioceses **by the end of the first full week of September** a schedule of the payments to be made to TEIs on behalf of the diocese for all ordinands in training in 2023/24. It will also indicate the payments for the 2023 starters which will be charged against the Diocesan Budgetary Allocation.

At the same time MDT will send for confirmation to the dioceses a schedule of the Other Costs to be paid to the diocese for all ordinands in training in 2023/24. It will also indicate the payments for the 2023 starters which will be charged against the Diocesan Budgetary Allocation, up to the limit of the allowance.

MDT will also confirm with each TEI the ordinands they have and from which dioceses, (based on the valid COTs it has received) and the funding to be paid to the TEI. It will also set out the estimated adjustment to the tuition costs payment to be made under the SLA.

Part 3: RMF in Practice

Step Five: Payment of Autumn Term Other Costs to Dioceses

Ministry Division will pay each diocese the aggregate autumn term's Other Costs in time for the money to arrive at the start of the **final week of September**. This money is solely to be used by the dioceses to pay ordinands in training and any funds not so used must be returned to MDT. The amount paid is based solely on the COT forms received by the **1st of September**, so it is vital the COT is returned on time.

September

Step Six: MDT pays TEI

MDT will pay Tuition Costs, Full-Time Residential Accommodation Costs and Travel Allowances to the TEIs for all ordinands in the autumn term of 2023/24 **by the end of September**.

MDT will also pay the TEIs any estimated additional payments under the RMF/SLA based on the agreed number included in the SLA.

Step Seven: Late confirmation of training pathway

Should the COT be completed late and received by MDT after the 1st September, then the intention is to make adjustments to the spring term Other Costs payment to dioceses. This may result in ordinands commencing training without dioceses having received this funding for them. Adjustments to the TEI payments will be made in line with the SLA agreement.

Step Eight: MDT confirmation of payments to TEIs under SLAs

MDT will confirm ordinand numbers (as at 15th October) and additional funding under the SLA with the TEIs. Any adjustments will be reflected in the Term 2 Tuition fees payment

November

Step Nine: Single Residential Travel

Dioceses will invoice the MDT for any single residential travel grants paid to their ordinands

Step Ten: Payment of Spring/Summer Term Funding to Dioceses

MDT will pay the aggregate spring term Other Costs to each diocese in the last full week of January. This payment will include any adjustments for COTs received after the 1st September deadline. A similar payment for the summer term will be made in the last full week of April.

January/
April

Part 3: RMF in Practice

Step Eleven: Payment of Spring/Summer Term Funding to TEIs

MDT will pay the TEIs the spring term Tuition Costs, Full-Time Residential Accommodation Costs and Travel Allowances by the last week of January.

MDT will also pay the TEIs any additional payments under the RMF/SLA based on the agreed number included in the SLA, including any adjustment agreed in the autumn.

Similar payments for the summer term will be made in the last week in April.

Step Twelve: Dioceses DBA carry forward

Following the summer term payments to dioceses (Step Nine above) the MDT will confirm with dioceses the amount of their Diocesan Allocation that will be carried forward to the next year.

April/May

3.2 Other issues

Change of TEI: A new COT must be prepared by the diocese and TEI and sent to MDT. This is likely to require individual pathway approval. MDT will amend the training records of the two TEI and make any adjusted accommodation payment. If there is no change of pathway then MDT payments to the diocese will remain unchanged. If the pathway has been changed then an appropriate amendment will be made to the payment. There is no change in the calculation of the DBA

1. **Suspension/Withdrawal from training:** The TEI and Diocese must advise the MDT immediately and the next termly payment to the diocese will be adjusted accordingly. MDT will amend the training record of the individual and TEI accordingly. The ordinands unused DBA allocation will remain available for 3 years after suspension. After that any balance of allocation will be count against the current year's DBA.
2. **Payment of Contingency Funds:** Contingency funding for older ordinands will be added to that cohort's DBA. Any contingency funding for travel expenses will be paid in the autumn term following completion of the academic year when travel costs are known.

Part 4: Other Elements

Many of the remaining elements of the financial framework for ministerial education are not changing. However, for completeness, the way in which these elements will be funded from September 2023 are laid out below:

4.1 Family maintenance

For 2023/24 diocesan family maintenance support will continue as in the past. The latest version of *Financial Support for Ordinands in Full Time Training* guidelines has been circulated as usual. However, as mentioned earlier a review of all aspects of ordinand maintenance is underway and proposals will be circulated later in the year.

4.2 Research degrees

There is no change to the role of the Research Degrees Panel in approving proposals for ordinands to undertake research degrees as part of their training, and the way in which additional funding may be made available for such degrees. Ordinands will still contribute to the DBA funding according to their age and their standard training will be debited to the DBA. The central Training for Ministry budget will be used to finance the appropriate university fees other costs as is currently the case. However the Research Degrees Panel (RDP) expect that at least the equivalent of two years residential funding has been debited to the DBA before any further funding is considered.

4.3 Disability and dyslexia support

The Ministry Development Team provide financial support for ordinands with dyslexia and disabilities. TEIs are legally required to make reasonable adjustments to support training. Dioceses and TEIs are expected to secure funding from all available sources such as the Disabled Students Allowance (applications can be made online through gov.uk) before approaching the MDT.

4.4 Candidates Panel/Individual Pathways Panel

Candidates Panel will continue to exist, and its approval will be needed for an ordinand to re-enter training after a withdrawal lasting three months or more (amongst other things). Approval for ordinands to undertake non-standard pathways comes from the Individual Pathways Panel.

4.5 The Train a Priest Fund (TAP)

The TAP Special Hardship Fund is available to make a tangible and specific contribution to ordinands where there is a real financial need. Application forms for grants from the Fund are available from grants@churchofengland.org

4.6 Ecumenical Funding

Funding is provided for ecumenical study abroad for ordinands, on consideration of an application from the TEI. The appropriate tuition fee and related accommodation costs of the placement will be paid by the Ministry Development Team from central funds. The accommodation element that would have been paid to the British TEI will be recovered by the Ministry Development Team.

For general enquiries please contact
grants@curchofengland.org
or telephone 0207 898 1396.

Appendices

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Appendix A

Worked Examples of Diocesan Budgeted Allocations: Petersfield and Petworth

2023-24 Diocesan Budgeted Allocation calculation form

Diocese: Petersfield

Ordinand Age Band	Total individual allocation	Training Pathway (TEI Type)	Total Anticipated Training Costs	Overall Difference	Break-down of Cost of Pathways				Single Residential Travel
	£		£	£	Tuition	Accomm	Travel	Other	£
1	52,116	Full Time Residential: 2 years	34,545	17,571	19,410	9,732		5,403	438
1	52,116	Full Time Residential: 2 years	34,545	17,571	19,410	9,732		5,403	
2	34,545	Full Time Residential: 2 years	34,545	0	19,410	9,732		5,403	
2	34,545	Full Time Residential: 2 years	34,545	0	19,410	9,732		5,403	
2	34,545	Full Time Residential: 2 years	34,545	0	19,410	9,732		5,403	333
2	34,545	Full Time Non Residential: 2 years	21,474	13,071	16,194		2,544	2,736	
3	22,536	Full Time Non Residential: 2 years	21,474	1,062	16,194		2,544	2,736	
3	22,536	Full Time Non Residential: 2 years	21,474	1,062	16,194		2,544	2,736	
3	22,536	Full Time Non Residential: 2 years	21,474	1,062	16,194		2,544	2,736	
3	22,536	Full Time Non Residential: 2 years	21,474	1,062	16,194		2,544	2,736	
3	22,536	Part Time Course: 2 years	15,024	7,512	13,494		894	636	
4	15,024	Part Time Course: 2 years	15,024	0	13,494		894	636	
4	15,024	Part Time Course: 2 years	15,024	0	13,494		894	636	
4	15,024	Part Time Course: 2 years	15,024	0	13,494		894	636	
Total	422,700		£ 361,665	61,035	248,190	48,660	18,840	45,975	771

Overall Position	£
Opening Balance 1 Sept 2023	50,000
Diocesan Budgeted Allocation for 2023/24 intake	422,700
Total Diocesan Budgeted Allocation for 2023/24	472,700
Anticipated Total Training expenditure for 2023/24 intake	362,436
Balance of DBA as at 31 August 2024	110,264
Anticipated carry forward to 2024/25*	50,000
% of Other Costs to be met by MDT	100%

MDT will pay £315,690 to the TEIs on behalf of Petersfield and pay Petersfield the £46,746 as the DBA (£472,700) is enough to cover both amounts. Petersfield carry forward to 2024/25 is capped at £50,000

*Up to 10% of current DBA or £50,000 whichever is the greater

2023-24 Diocesan Budgeted Allocation calculation form

Diocese: Petworth

Ordinand Age Band	Total individual allocation	Training Pathway (TEI Type)	Total Anticipated Training Costs	Difference	Break-down of Cost of Pathways				Single Residential Travel
	£		£	£	Tuition	Accomm	Travel	Other	£
1	52,116	Full Time Residential: 3 years	52,116	0	29,115	14,598		8,403	450
1	52,116	Full Time Residential: 2 years	34,545	17,571	19,410	9,732		5,403	
2	34,545	Full Time Residential: 3 years	52,116	-17,571	29,115	14,598		8,403	
2	34,545	Full Time Residential: 2 years	34,545	0	19,410	9,732		5,403	
2	34,545	Full Time Residential: 2 years	34,545	0	19,410	9,732		5,403	250
2	34,545	Full Time Non Residential: 3 years	32,211	2,334	24,291		3,816	4,104	
3	22,536	Full Time Non Residential: 3 years	32,211	-9,675	24,291		3,816	4,104	
3	22,536	Full Time Non Residential: 3 years	32,211	-9,675	24,291		3,816	4,104	
3	22,536	Full Time Non Residential: 2 years	21,474	1,062	16,194		2,544	2,736	
3	22,536	Full Time Non Residential: 2 years	21,474	1,062	16,194		2,544	2,736	
3	22,536	Full Time Non Residential: 2 years	21,474	1,062	16,194		2,544	2,736	
3	22,536	Part Time Course: 3 years	22,536	0	20,241		1,341	954	
4	15,024	Part Time Course: 2 years	15,024	0	13,494		894	636	
4	15,024	Part Time Course: 3 years	22,536	-7,512	20,241		1,341	954	
4	15,024	Part Time Course: 2 years	15,024	0	13,494		894	636	
Total	422,700		£ 444,042	-21,342	305,385	58,392	23,550	56,715	700

	£
Opening Balance 1 Sept 2023	50,000
Diocesan Budgeted Allocation for 2023/24 intake	422,700
Total Diocesan Budgeted Allocation for 2023/24	472,700
Anticipated Total Training expenditure for 2023/24 intake	444,742
Balance of DBA as at 31 August 2024	27,958
Anticipated carry forward to 2024/25*	27,958
% of Other Costs to be met by MDT	100%

MDT will pay £387,327 to the TEIs on behalf of Petworth and pay Petworth the £57,481 as the DBA (£472,700) is enough to cover both amounts. Petworth's carry forward to 2024/25 is the balance of the DA, £27,958

* Up to 10% of current DBA or £50,000 whichever is the greater

Appendix A cont'd;

Worked Examples of Diocesan Budgeted Allocations: Midhurst

2023-24 Diocesan Budgeted Allocation calculation form

Diocese: Midhurst

Ordinand Age Band	Total individual allocation	Training Pathway (TEI Type)	Total Anticipated Training Costs	Difference	Break-down of Cost of Pathways				Single Residential Travel
					Tuition	Accomm	Travel	Other	
	£		£	£	£	£	£	£	£
1	52,116	Full Time Residential: 3 years	52,116	0	29,115	14,598		8,403	438
1	52,116	Full Time Residential: 3 years	52,116	0	29,115	14,598		8,403	
2	34,545	Full Time Residential: 3 years	52,116	-17,571	29,115	14,598		8,403	
2	34,545	Full Time Residential: 2 years	34,545	0	19,410	9,732		5,403	
2	34,545	Full Time Residential: 2 years	34,545	0	19,410	9,732		5,403	204
2	34,545	Full Time Residential: 2 years	34,545	0	19,410	9,732		5,403	
3	22,536	Full Time Non Residential: 3 years	32,211	-9,675	24,291		3,816	4,104	
3	22,536	Full Time Non Residential: 3 years	32,211	-9,675	24,291		3,816	4,104	
3	22,536	Full Time Non Residential: 3 years	32,211	-9,675	24,291		3,816	4,104	
3	22,536	Full Time Non Residential: 3 years	32,211	-9,675	24,291		3,816	4,104	
3	22,536	Full Time Non Residential: 2 years	21,474	1,062	16,194		2,544	2,736	
3	22,536	Full Time Non Residential: 2 years	21,474	1,062	16,194		2,544	2,736	
4	15,024	Part Time Course: 3 years	22,536	-7,512	20,241		1,341	954	
4	15,024	Part Time Course: 3 years	22,536	-7,512	20,241		1,341	954	
4	15,024	Part Time Course: 2 years	15,024	0	13,494		894	636	
Total	422,700		£ 491,871	-69,171	329,103	72,990	23,928	65,850	642

	£
Opening Balance 1 Sept 2023	50,000
Diocesan Budgeted Allocation for 2023/24 intake	422,700
Total Diocesan Budgeted Allocation for 2023/24	472,700
Anticipated Total Training expenditure for 2023/24 intake	492,513
Balance of Diocesan Budgeted Allocation as at 31 August 2024	-19,813
Anticipated carry forward to 2024/25*	-
% of Other Costs to be met by MDT	70%

*Up to 10% of current Diocesan Budgeted Allocation or £50,000 whichever is the greater

426,021	66,492
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Midhurst will meet **£19,813** of the **£66,492** from its own resources as its DBA will only cover **£424,021** and **£46,679** (**£472,700 - £426,021**) of the **£66,492**. MDT will pay **£426,021** and the balance of **£46,679** from the DBA. Going forward Midhurst will meet 30% of Other Costs (£19,813/£66,492) for the 2023/24 cohort.

Appendix B

Confirmation of Payment of Funding Ordinand (EXAMPLE)

Confirmation of Payment of Funding Ordinands entering training September 2023

Name	Jane Wilson
Band	2
Diocese	Barchester
Training Institution	St Matthias
Pathway	Full-Time Residential
Length of Training	3 Years
Date	28 th March 2023

This is to confirm that a Confirmation of Ordination Training has been received for this candidate and that funding will be provided for their training. The ordinand will also count towards the Diocesan Budgeted Allocation for 2023/24 at the rates below in accordance with current Ministry Development Team Guidelines.

Age Range	Band	DBA Generated
<32	1	52,116
32-39	2	34,545
40-54	3	22,536
55 and over	4	15,024

Sarah Evans

Grants and Finance Officer

