

GENERAL SYNOD

Signature of Private Members' Motions

1. Members are invited to note that Private Members' Motions may be submitted at any time and will be available for signature as soon as practicable after notice of them has been given (which will in practice be once their precise form has been settled following consultation with the Legal Office).
2. The text of all Private Members' Motions and the number of members who have indicated that they wish them to be debated is displayed on the Synod pages of the Church of England website. The number of supporters for each Private Member's Motion is updated on the website periodically.

Signature of Private Members' Motions

3. Private Members' Motions are available for signature *during* groups of sessions and are also available for signature by email *between* groups of sessions. Arrangements for this are as follows:
 - Emails indicating support for a Private Member's Motion should be sent to:
synodpmms@churchofengland.org
(but may also be sent to the Clerk to the Synod).
 - Emails should include in the **subject line** the **title of the Private Member's Motion** and in the **body** of the email the **name, number and diocese** of the member supporting the Private Member's Motion.
 - Emails must be sent by members from the email address held on record by the Synod Office.
 - Email signature of Private Members' Motions is accepted from the day following the Prorogation of a group of sessions until 12 midnight on the day ('the closure date') falling 14 days before the date of the meeting of the Business Committee at which the agenda for the next group of sessions is to be settled.
 - It is not possible to add signatures to the list supporting any Private Members' Motions between the closure date and the first day of the next group of sessions. During the group of sessions it will only be possible to add a signature to the list supporting a Private Member's Motion by hand. Any supporting emails received between the closure date and the day following the Prorogation will not be taken into account.
 - The list of email signatures received will be added to the lists of signatures appended to each Private Member's Motion and these will be available for inspection *during* groups of sessions.
 - Subject to the same time constraints, it will also be possible for members to remove their signature from the list of those supporting a Private Member's Motion either by hand during a group of sessions or by email between groups of sessions.