**Diocesan Safeguarding Advisory Panel Checklist**

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| **Date:** |  |
| **Form Completed By:** |  |
| **Diocese:** |  |
| **Participants (Including Role):** |  |

**Reference to:** [**Key Roles and Responsibilities of Church Office Holders and Bodies Practice Guidance House of Bishops Published October 2017**](https://www.churchofengland.org/sites/default/files/2017-10/roles-and-responsibilities-practice-guidance.pdf)**; Paragraph 2.4 - Diocesan Safeguarding Advisory Panel**

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| **Governance and membership** | **Yes/No** | **Comment / evidence** |
| Does the DSAP have a terms of reference? |  | Is it current and reflective of contemporary practice? |
| Does the Chair meet the criteria for independence and qualification as detailed within Guidance? |  |  |
| Does DSAP include appropriate membership as detailed within Guidance? |  | Internal/external/statutory representation |

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| **Scrutiny and oversight** | **Comments/evidence** |
| How does the DSAP, including the expertise of external/independent members, provide and evidence scrutiny and challenge of Diocesan safeguarding matters? |  |
| How does DSAP use the information and evidence gained to advise the Diocesan Bishop and Board of Finance, on the effectiveness of safeguarding arrangements, and make recommendations in support of development and improvement? |  |
| How does DSAP keep abreast of developing safeguarding policy and guidance and seek to ensure effective implementation? |  |
| To what extent does DSAP seek assurance of the response to allegations against church officers with particular regard to risk assessment, and support for victims and survivors. |  |
| How does the DSAP maintain oversight and assurance of case work (including risk assessment, safeguarding agreements, threshold and non-threshold cases) undertaken within the Diocese? |  |
| How does the DSAP monitor compliance with Safer Recruitment policy and guidance, and effective delivery of the National Training Programme? |  |
| Does the DSAP have a mechanism in place to notify the Bishop on any circumstances where the diocese proposes to depart materially from the House of Bishops’ safeguarding guidance, (includes both policy and practice guidance). |  |
| Is the DSAP Chair able to articulate the escalation policy they would follow if they continue to consider that a safeguarding matter is not being dealt with properly in the diocese or other church body; |  |
| How does the DSAP engage with and inform the Diocesan Bishop and other Diocesan departments and forum? |  |

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| **Development and practice** | **Comments/Evidence** |
| How does the DSAP engage with, support and monitor safeguarding activity at Parish level? |  |
| In what way does DSAP contribute to and monitor the Diocesan Safeguarding Strategy? |  |
| How does DSAP use findings of quality assurance processes e.g., lessons learnt reviews, SICE audit, PCR2, file audits, to support and scrutinise improvements in safeguarding arrangements. |  |
| How does the DSAP contribute to developing, supporting, and maintaining effective working relationships with statutory and non-statutory partners, including effective information sharing arrangements? |  |

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| **General Discussion** |
| *(Could include challenges, barriers, initiatives, etc)* |

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| **Areas of Good Practice** |
| *(Could the good practice identified in this review be shared more widely to support development of other DSAP?)* |