

Growing Faith Foundation (GFF) Equity, Diversity, and Inclusion Research Project

Privacy Notice

This privacy notice is provided by the National Society (Church of England and Church in Wales) for the Promotion of Education to explain what to expect when we collect and process your personal information in accordance with the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018.

Data controller

The data controller is:

National Society (Church of England and Church in Wales) for the Promotion of Education
Church House
Great Smith Street
London, SW1P 3AZ

For further information on the National Society please go to the following website:

<https://www.churchofengland.org/about/leadership-and-governance/national-church-institutions>

1. Why we collect and use your personal data

Personal data is collected as part of a research project to ensure the Growing Faith Foundation is actively supporting the Church of England to grow a younger and more diverse church, by increasing diversity and inclusion in its Networks, Learning Hubs, Programmes, and Research Grants.

2. The lawful basis for using your information

We collect and use the following personal and special category data under the lawful basis of consent (UK GDPR Article 6(1)(a)):

- The Growing Faith Foundation area you are involved in.
- Date of birth
- Gender and gender identity
- Ethnicity
- Religion
- Health conditions or illnesses
- Sexual orientation

3. Who we share your information with:

We will not share your data with any other third parties except where specified here. We will be sharing your information with:

- Your data will be collected by a third-party data processor, FormAssembly.
- Anonymised data will be shared internally within the Church of England to demonstrate progress against the Church of England's strategic outcomes. No participants will be identifiable

from the data shared.

- Anonymised national statistics may be published on the Church of England website: <https://www.churchofengland.org/about/education-and-schools/growing-faith-foundation>. Any data published online will be thoroughly vetted to ensure no participants can be identified.

4. Your personal data will not be sent to countries outside the UK/EEA.

Your personal data will be retained on systems that are held within the UK/EEA that are compliant with the current UK/EU GDPR requirements.

Anonymised national statistics may be published on the Church of England website (as per section 3) and so may be accessed by persons outside of the UK.

5. How long do we keep your information?

We will keep your identifiable data for a period of 1 month after the survey closes. After 1 month, your data will be anonymised, and your responses will no longer be identifiable in the data.

6. Your rights

You have the following rights regarding your personal data:

- The right to be informed about any data we hold about you;
- The right to request a copy of your personal data which we hold about you;
- The right to withdraw your consent at any time, up until the anonymisation of data one month after the survey period;
- The right to request that we correct any personal data if it is found to be inaccurate or out of date up until the anonymisation of data one month after the survey period;
- The right to request your personal data is erased where it is no longer necessary for us to retain such data;
- The right, where there is a dispute in relation to the accuracy or processing of your personal data, to request a restriction is placed on further processing;
- The right to object to the processing of your personal data (if applicable).

To exercise these rights, please contact the Data Protection Team using the contact information provided in section 7 below and quote your Participant ID number. The NCIs Individual Rights Policy is available on request. Please note: once your personal data is anonymised, you will no longer be identifiable in the data we have collected and so will be unable to withdraw or renew your consent.

7. Complaints or concerns

If you have any queries regarding this processing activity, please contact, in the first instance, Lisa Osborne, Governance Support Officer, lisa.osborne@churchofengland.org.

If you have any concerns or queries about how the National Society handle your personal data, please contact the Data Protection Officer at:

- gdpr@churchofengland.org
- online via the following link: <https://www.churchofengland.org/terms-and-conditions/national-church-institutions-data-protection> or
- by telephone: 020 7898 1030.

You have the right to make a complaint at any time to the Information Commissioner online at: <https://ico.org.uk/make-a-complaint/your-personal-information-concerns/> or by telephone on 030 3123 1113 (local rate).