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| **Parish name****Activity Risk Assessment (including holidays and trips)****Activity: Date of first risk assessment:****Location: Time/frequency:****Name of leader with responsibility: Date to be reviewed:** |

| **What are the hazards?** | **Who might be harmed and how?** | **What are you already doing?** | **Do you need to do anything else to manage this risk?** | **Action by whom?** | **Action by when?** | **Done** |
| --- | --- | --- | --- | --- | --- | --- |
| *E.G. Using scissors* | *Children, youth, visitors, leaders* | *Remind all about the safe use of scissors, pointing them down, safe ways to carry them, not waving them about. Use children’s safety scissors* | *Make sure leaders are aware of any children that might need more help to co-ordinate cutting, or need close supervision* | *Group leaders* | *Every session when scissors are used* |  |
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