Overview of appointments process for Deans

1. Prepare draft timetable for appointment process
2. Bishop and Appointments' Secretary(ies)
   - (i) Archbishop of Province to appoint the chair and cathedral representative
   - (ii) Other nominees
   - (iii) Chair decides if additional members required
3. Appointing the selection panel
   - (i) Archbishop of Province
4. Determining the needs of the role
   - (i) The Chapter
   - (ii) The Bishop
   - (iii) The Appointments' Secretary(ies)
   - (iv) The panel agrees the role specification
5. Finding the candidate
6. Post advertised and search can be undertaken
7. Selection processes
   - (i) Shortlisted candidates interviewed by the panel
   - (ii) Bishop has individual interview with candidate
   - (iii) Other processes as discussed by the panel
8. Successful candidate informed
9. DBS and medical
10. Crown
    - (i) Archbishop informed or appointment and advises PM
    - (ii) Announcement date agreed with Downing St
    - (iii) Downing St send offer letter
11. Bishop or Patron
    - (i) Bishop sends offer letter
    - (ii) Bishop coordinates announcement